



PROSPECTUS

2025-2026

PITHUBAR COLLEGE

KHOWANG, DIST. DIBRUGARH, ASSAM

Affiliated to Dibrugarh University

Co-educational Higher Education Institution

Accredited by NAAC with 'B' Grade in the 1st Cycle

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FROM PRINCIPAL'S DESK

My sincere greetings to all.

As we stand on the threshold of a new academic session, I extend a hearty welcome to all the students, staff, parents, guardians and the stakeholders of the college.

Pithubar College, since its establishment has been striving to create a learning environment that not only nurtures intellectual curiosity but also fosters ethical values, critical thinking and a sense of responsibility. Our dedicated faculty and supportive academic framework ensure that students receive a balance and enriching educational experience.

As education is an effective medium of social transformation, our persistent hard work lies in leveraging the emotional and intellectual capabilities of students, encouraging the vigorous exchange of ideas to celebrate diversity while ensuring inclusivity.

We know that every student attends college with certain dreams, goals and desire. Our college aims to offer a practical environment where each student can develop and hone their skills before stepping into the real world. I invite you to explore this prospectus of Pithubar College, learn more about what we offer and consider becoming a valued member of our academic family.

- Dr. Suravi Gohain Duwarah



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মহাবিদ্যালয় সংগীত

ৰচনা-সূৰ : যুগল চন্দ্ৰ সোনোৱাল

আমি যাত্ৰী অভিযাত্ৰী
পোহৰ বিচাৰি যাঁও ।
জ্ঞানৰ জ্যোতিৰে আন্ধাৰ বিনাশী
সমাজত পোহৰ বিলাঁও ॥
প্ৰজ্ঞাৰ আলয় মহীয়ান এই পিথুবৰ মহাবিদ্যালয়
আমি যাত্ৰী অভিযাত্ৰী
খেল-ধেমালি নৃত্য-গীতেৰে
আমি আগুৱাই যাম ।
অনিয়ম-দুৰ্নীতি অপ-সংস্কৃতি
আমিয়েই আঁতৰাম ॥
আমি যাত্ৰী অভিযাত্ৰী.....
সমাজ ৰাজনীতি সাহিত্য-সংস্কৃতি
সকলো কৰিমেই জয় ।
আলোকৰ শিখাৰে জগত জলিকাম
ৰাইজে ৰিঙিয়াই কয় ॥
আমি যাত্ৰী অভিযাত্ৰী



PROFILE OF THE COLLEGE

Pithubar College, Khowang, a leading Higher Education Institution established on 9th August, 1989 affiliated to Dibrugarh University had a humble beginning as a Girls' College, with the sole objective of providing an opportunity of pursuing higher education to the Girls' Students of this area. Pithubar College stands as a beacon of knowledge, dedicated to providing quality higher education to students from under privileged and socially marginalised communities.

The college derives its name from Pithubar Saikia, a revered social worker, educationist, Philanthropist and the owner of the Duliabam Tea Estate, who generously donated the land for its establishment. Originally founded as Pithubar Girls' Educational Institution, it was later renamed as Pithubar Girls Degree College. In 2024 the institution embraced a new era of inclusivity and growth as Pithubar College, opening its doors to both Male and Female students from the session 2024-2025.

As a rural based institution, Pithubar College remains steadfast in its mission to uplift students facing, academic, social and economic challenges.

The college offers programmes like DCA (Diploma in Computer Application), B.A. & M.A. courses under KKHSOU, Add on courses offered by different departments, skill oriented courses under PMKVY (Prime Minister Kaushal Vikas Yojana).

The college possesses a Central Library, Common Rooms for Boys and Girls, Digital Classroom, Departmental Library and CSC (Common Service Centre). The college provides opportunity to the students for performance and development of their talents in the field of educational, cultural, literary, games and sports and other co-curricular activities.

The extension activities of the college are further extended through NCC (Army wings, both Boys and Girls), NSS, Eco-Club, Women Cell etc.

The college was accredited with 'B grade by NAAC in 2023 in the 1st cycle of assessment.

In accordance with the guidelines of the Govt. of Assam and curriculum structure of Dibrugarh University, Pithubar College has implemented the Four Year Undergraduate Programme (FYUGP) along with other provisions in the spirit of NEP (2020) since the academic session 2023-2024.

Pithubar College has discharged its social responsibilities with zeal and industry, adopting a village, where various social development programmes are taken regularly conducted by students and faculty. The NSS and NCC units deserve great appreciation for their efforts in such extension activities.



VISION OF THE COLLEGE

To be one of the best rural centre of higher education meant for economically and academically disadvantaged students.

To strive for empowering the rural youths through education by providing them an opportunity to pursue higher education in a place not far from their place of residence.

To improve the method of imparting quality higher education to the rural students with rich infrastructure and ICT enabled classroom so that their learning experience can be pleasant as well as fruitful.

To make the students competent enough to be able to compete with others in the field of securing economic opportunity.

To expose the students to modern technologies of teaching-learning and also providing them with an opportunity to hone their talents through extracurricular activities.



MISSION OF THE COLLEGE

To create a group of educated people who can change their own lives as well as the lives of the people living in the periphery of the college

Imbibe among the students the importance of education in achieving upward social mobility.

To make the rural students realize their real potency and utilize the same for the welfare of the society.

To imbibe a sense of social consciousness among the students by engaging them in various extension activities through the activities of NSS.

To shape them as individuals and citizens contributing, according to their capacity to the well-being and progress of the society.

To make the students aware of the importance of discipline in life and inculcate in them a sense of belongingness and thereby spread the message of national integration through participation in NSS activities.

To develop their personality so that they can find themselves fit to compete with the others in the struggle of life as confident youth.

To make fit and capable to gain accessibility to upward social mobility through proper education.

**DIBRUGARH UNIVERSITY REGULATIONS (REVISED) FOR THE FOUR YEAR
UNDERGRADUATE PROGRAMMES (FYUGP)
IN CHOICE BASED CREDIT SYSTEM (CBCS), 2024**

(1) Short Title, Commencement and Applicability

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2024. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2024.

The Regulations shall come into effect from the Academic Session, 2024-2025.

The Regulations shall be applicable to the students enrolled in the aforementioned academic programmes conducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2024-25.

2. Objectives

The objectives of the regulations are—

To conduct undergraduate programmes— UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.

To provide a multidisciplinary set-up to build vibrant communities of scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.

To nurture avenues for developing holistic individuals through an identified set of skills and values.

To provide a student centric, flexible, choice based credit framework with multiple entry and

exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

3. Graduate Attributes

Learning out comes specific to disciplinary/ interdisciplinary areas of learning:

Graduates should be able to demonstrate the acquisition of

- i. Comprehensive knowledge and coherent understanding of the chosen disciplinary/ interdisciplinary areas of study in a broad multidisciplinary context.
- ii. Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.
- iii. Skills in areas related to specialization in the chosen disciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.
- iv. Capacity to extrapolate from what has been learned, translate concepts in to real life situations and apply acquired competencies in new/unfamiliar contexts.

Generic learning Outcomes: Graduates should be able to demonstrate the capabilities of Complex problem solving, Critical thinking, creativity, communication skills, analytical reasoning, research related skills, coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

4. Definitions:

Undergraduate Programmes: Undergraduate programmes will include the following

- (i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite **40 Credits** on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
- (ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years



(4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite **80** Credits on completion of Semester IV if, in addition, they complete one workbased/ skillbased vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.

- (iii) **Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of **120** credits. Provision of double Major shall be implemented in due course of time.
- (iv) **Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of **160** credits. Provision of double Major shall be implemented in due course of time.
- (v) **Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of **160** credits. Provision of double Major shall be implemented in due course of time.
- (vi) Students will also have the option to adopt the Single major with minor to complete their three year or Four-Year Degree Programme or Double major to complete their three year or Four-Year Degree Programme. Double major option will be provided as per the discretion and provisions of Dibrugarh University.

College: The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

Department: The term 'Department' is used to mean a Department of Dibrugarh University/ a College/Institute affiliated to/ permitted by Dibrugarh University.

Centre for Studies: The term ‘Centre for Studies’ is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University

Programme: The term ‘programme’ is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.

Course: A “Course” means one of the specified units which goes to comprise a programme of study.

Academic Year: An ‘Academic Year’ means a period of twelve months consisting of two semesters.

Semester: The word “semester” is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

Semester Duration: A semester normally extends over a period of 15 classweeks. Each week has 30 hours of instruction spread over the week.

In-semester: The word “in-semester” is used to refer to the continuous evaluation within the half-yearly term.

End-semester: The word “end-semester” is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.

Credit: A ‘credit’ is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component.

Academic Bank of Credits (ABC):

‘Academic Bank of Credits (ABC)’ is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.

Academic Flexibility: ‘Academic Flexibility’ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities

removing the rigid curricular boundaries and creating new possibilities of life-long learning.

Credit accumulation: ‘Credit Accumulation’ means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the ‘credits’ earned by them by undergoing ‘courses’ in any of the eligible HEIs.

Credit accumulation from MOOCs in SWAYAM, Infosys Springboard or other digital platforms: The MOOCs courses taken by the students through the online modes from SWAYAM platform or any other UGC approved online courses shall be considered for credit accumulation using the Academic Bank of Credit subject to compatibility of course content & assessment process with the prior approval of the respective Board of Studies.

Credit recognition: ‘Credit Recognition’ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.

Credit redemption: ‘Credit redemption’ means the process of commuting the accrued ‘credits’ in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the ‘credits requirements’ for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.

Credit transfer: ‘Credit transfer’ means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed ‘credits’ to individual registered ABC account in adherence to the UGC credit norms for the ‘course/s’ registered by the desirous students in any HEIs within India.

Credit Transfer from MOOC in SWAYAM, Infosys Spring board or other digital platforms:

- i. The MOOCs courses taken by the students through the online modes from SWAYAM platform, Infosys Springboard or any other UGC approved online courses shall be considered for credit transfer using the Academic Bank of Credit subject to compatibility of course content & assessment process with the prior approval of the respective Board of Studies.
- ii. Transfer of credits for MOOCs course will be permitted if a proctored examination is carried out.
- iii. If a student fails in an online course from SWAYAM, Infosys Springboard or any other equivalent platform, he/she has the option to take an equivalent course offered by the University of that particular semester. In this case, it will be the responsibility of the student to meet all the requirements of the course in order to sit for the examination.

Course teacher: A 'Course teacher' is a teacher or any person who is engaged by the University/ College/Institute for teaching a Course. He/ she shall perform the following functions:

- (i) Teaching the Course approved by the statutory authorities.
- (ii) Maintaining attendance and performance records of all the students registered for the Course(s) he/she teaches.
- (iii) Conducting In-semester Assessment (Internal Assessment)
- (iv) Involving himself /herself in preparation and moderation of question papers, evaluation, scrutiny and finalization of results of the course(s) etc. whenever needed.
- (v) Participating in various curricular and co-curricular activities as and when necessary.
- (vi) Preparing syllabus of different Courses whenever necessary.

College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP)

Board: There shall be a College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board to monitor and supervise the implementation of the Undergraduate academic programmes, which shall be constituted as below:

(i) For Colleges/ Institutes:

Chairperson : The Principal of the College
 Vice-Chairperson : The Vice-Principal of the College
 Members : Heads of the Departments and the Coordinator, IQAC
 Member Secretary: A Senior Teacher of the College nominated by the Principal of the college.

(ii) For University Departments/Centres for Studies

Chairperson: Head of the Department/Chairperson of the Centre for Studies
 Member: All the Course Teachers and the coordinator, DQAC

Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board:

There shall be a Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board to be constituted as below:

- (i) Chairperson : Vice Chancellor
- (ii) Members : The Registrar, Deans of the Faculties of Studies, Controller of

Examinations, the Director, IQAC, D.U, five Principals of the colleges to be nominated by the Vice-Chancellor, One Joint/Deputy Controller of Examinations to be nominated by the Vice-Chancellor and the Inspector of Colleges.

(iii) Member Secretary: The Deputy Registrar (Academic)

Semester Duration:

- i) **Odd Semesters:** July–December (including end-semester examinations and semester breaks)
- ii) **Even Semester:** January-June (including end-semester examinations and semester breaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

5. Extent of Application:

The Regulations shall be applicable to the students enrolled for the Courses of Study leading to the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research)

6. Academic Schedule: The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

7. Admission Notice and Criteria:

Newspaper Notice/Notification through University/College/Institutes websites inviting applications for admission into the different programmes shall be issued by the Registrar of the University/Principals of the colleges/institutes as per the Academic Calendar of the University. The minimum eligibility for admission into the UG programmes shall be as below:

Minimum eligibility criteria for admission in

Four Year Undergraduate programmes:

Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/ University/ National Level Testing Agency/ State Level Testing Agency.

Minimum eligibility criteria for multiple entry points of the UG programmes

- a. **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/ State Level Testing Agency.
- b. **2nd year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme or after successful completion of Diploma from Polytechnics after Class X. The students are to take admission in the 2nd year within a period of three years from obtaining the UG certificate from Dibrugarh University or any other University/ institution or Diploma certificate from Polytechnics recognized by Dibrugarh University.
- c. **3rd year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3rd year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- d. **4th Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.
- e. **4th Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4th year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These



students are to complete the degree within the stipulated maximum period of seven years.

The admission or eligibility criteria shall be fixed by the Academic Council from time to time whenever necessary. The University/ colleges/ institutes may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria as prescribed.

Statutory reservation policy of the government shall be followed in case of selection of eligible candidates for admission.

8. Course Structure:

The Course Structure of the Undergraduate Academic Programmes as per the Programme Structure given in *Annexure I (For Single Major) and Annexure II (For Double Major)*.

A Course may also take the form of a Dissertation/ Project work/ Practical training/ Fieldwork/ Internship, etc.

Sl. No	Category of the course	Course	Description
1	Major Discipline: Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	Minor discipline: Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that Discipline. The Minor Discipline can be considered as Double Major discipline on accumulation of the extra credits in this Course as determined by the Double Major Structure of FYIPGP Regulations.	Minor / 2 nd Major discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline. In case of a Double Major selection by a student, the Minor Course will be considered as the 2 nd Major. After the end of the 2 nd Semester; i.e., from the 3 rd Semester onwards, the student opting for Double Major option shall have to take increased credits in the option selected, and the credits will be determined as per the Structure for FYIPGP (Double Major) as shown in the Annexure II (at the end of this Regulation) NB: Double major option will be provided as per the discretion and provisions of Dibrugarh University.



3	<p>Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education.</p> <p>However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.</p>	Multi- Disciplinary Generic Elective- Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC.
		Multi- Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC.
		Multi- Disciplinary Generic Elective- Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall offer GEC.
4	<p>Ability Enhancement Courses: These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.</p>	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
		Language and Communication Skills(English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course.



		Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.
5	Value Added Course 2: The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.
		Yoga	Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.
		Environmental Education /Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and



			pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.
		Digital and Technological Solutions/Digital Fluency	Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.
		Understanding India	The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school /community/society, specifically.
6	Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.		The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.



7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):	The curricular component of 'community engagement and service' seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring school students and other community works.
8	Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
9	Internship	: Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and, as a by-product, further improve their employability.



10	Research / Dissertation	<p>All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advanced courses, research methodology courses and a Dissertation before the completion of the Programme,</p> <p>NB: Students intending to pursue Honours with Research shall have to enroll in the beginning of the 7th semester. Departments concerned shall allot Supervisors to such students on the basis of their area of interest. For students pursuing Honours with Research, 50% of the In-semester marks will be allocated for preparation of synopsis / Project of the proposed Dissertation to be submitted in the 8th semester.</p>
11.	MOOCs courses from SWAYAM platform, Infosys Springboard	<p>Students may opt to earn credits from such courses upto 40% of the total credits required for the award of a certificate / Diploma / Degree. These courses shall be under any of the categories of courses mentioned above.</p> <p>NB: In case a student earns extra credit from an online course in lieu of a course which is offered with less credit in offline mode, the SGPA/CGPA will be calculated on the basis of the credits of the offline course. The remaining extra credit will be reflected in the Grade sheet.</p>
12.	Value added Add on courses	<p>Students may be permitted to take Add on course(s) of their choice offered by the Dibrugarh University. The Add on course(s) will be reflected in the grade sheet but will not be taken in to account for computation of SGPA and CGPA.</p>

A student shall have to study the academic programme as per the scheme of the Programme. Even if a candidate earns the required number of credits before completion of the full duration of the programme, he/she shall not be entitled for the degree.

9. Course Enrolment

The minimum and maximum credits to be opted by a student for qualifying of a Undergraduate programme shall be as per the Course Structure given as **Annexure-I (Single Major) and Annexure-II (Double Major)**.

Change in Major: Students shall be allowed to change the Major at the end of the second semester. In such a case the Minor will be converted as the Major so that the credit earned by the student remains the same. In such case the earlier Major discipline in the 1st and 2nd semester will be treated as Minor discipline. *The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.*

Change in Minor: Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major obtains a minimum of 12 credits from another course then the student will be awarded Bachelor degree in previous with a minor in later.

MOOCs course from SWAYAM Platform, Infosys Springboard:

The University may allow up to 40% of the total credits being offered in a particular programme in a Semester through the MOOCs online learning courses offered through the SWAYAM platform, Infosys Springboard or any other online learning platform specified by UGC, subject to the following conditions:

- i. The course contents comply with the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 and its subsequent amendments and approved by the University.
- ii. The courses are not offered in the University.
- ii. The University shall give the equivalent credit weightage to the student for the credits earned *vide* online learning credit courses through the SWAYAM platform, in the credit plan of the programme.

10. Attendance

The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.

All Course Teachers of college/ institutions shall intimate the Principal/Director of a college/ Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 75% of attendance during the total number of class days.

A student who has less than 75% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 75% attendance for valid reasons, on recommendation of the Principals of the College on payment of a prescribed fee(s).

The /Principals of the Colleges shall announce the names of all students who shall not be eligible to take the End- semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.

A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

11. Examination and Evaluation:

(a) Examination and evaluation shall be done on a continuous basis, atleast two times during a Semester including the End Semester Examination.

(b) There shall be 40% marks for in-semester assessment and 60% marks for End-semester examination in each course during every semester.

(c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.

(d) In-semester Assessment:

(i) In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.

(ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations after the end of the Semester. The Department may arrange special in-semester examination whenever necessary.

(e) End Semester Examination:

(i) There shall be one End semester examination carrying 60% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/ laboratory-based examination/ Project Work/ Dissertation.

(ii) The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (atleast 20 days in advance) and the Academic Calendar notified by the University.

(iii) The time given for End-semester examination for each Course shall be based on the credits/ marks of the course. The duration of End semester Examination shall be of 2 (two hours) for 3 /4 credit courses and 1 (one hour) for 2 credit courses.

(iv) Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should include different forms of question.

(f) Confidential Works: Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.

(g) The mode of the conduct of the end-semester examinations of the practical/dissertation courses shall be partially external as below:

i. The end-semester examinations of all practical/dissertation courses shall be conducted by a Board of Examiners consisting of the internal examiner (the concerned course teacher) and an external examiner appointed by the Controller of Examinations.

ii. A student shall not be allowed to take more than one full course as project work in a single semester.

(h) The mode of end-semester examination and evaluation of the Course shall be specified in the detailed syllabus of the course concerned.

(i) End-semester practical examinations shall normally be held before the theory examinations.

(j) Betterment Examination:

i. A student shall be entitled to take the 'Betterment Examinations' in any two of the theory courses of a single semester after successful completion of 3 year/4 year only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.

ii. No betterments shall be allowed in the practical/ project/ dissertation/internship examinations.

12. Results and Progression:

A candidate shall be declared as passed a Programme, provided he/she secures-

At least 30% of marks in each course in the End Semester Examinations combining both theory and practical examinations from the odd semester examinations in 2024.

Atleast 40% of marks or 'P' grade in the 10 point scale combining both the In-semester and End Semester Examination performance.

There shall be no separate pass mark for In-semester Assessment.

A candidate shall be declared as passed a semester/ programme, provided he/ she secures at least 'P' grade in the 10 point scale (given in clause) in all the Courses separately.

There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary. The scaling procedure will be applied only if there are more than 70% of the students of a college whose In semester marks deviate more than 20% and will be applied college-wise. No scaling procedure will be applied for the End semester absentee candidates

The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.

A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carry over course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.

If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semesters.

A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eighth semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semester.

A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/



research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the student.

A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.

The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. ***The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.***

The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.

Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/ Medals, Rank or Distinction.

13. Provision of Multiple Exit:

Exit 1: There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 40 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.

Exit 2: There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 80 credits will be awarded a UG Diploma (in the field of study/ discipline) if, in addition, they complete one work based/ skillbased vocational course/internship of 4 credits within one year from the completion of 4th Semester examination.

Exit 3: Three Year UG Degree Programme

(BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:

There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 120 credits.

Four Year UG Programme with Honours (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major discipline after successful completion of four years

with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 160 credits.

Four Year UG Programme with Honours with Research (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 160 credits.

14 Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 15	Undergraduate Certificate	36+4
Level 16	Undergraduate Diploma	76+4
Level 17	Bachelor's Degree	120
Level 18 Bachelor's Degree	(Honours and Honours with Research)	160

15. Grading System

The absolute grading system shall be applied in evaluating performance of the students.

The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Grade Point

Letter Grade meaning

O	Outstanding	10 (Marks securing 90%-100%)
A+	Excellent	9 (Marks securing 80% -90%)
A	Very Good	8 (Marks securing 70% -80%)
B+	Good	7 (Marks securing 60% -70%)
B	Above Average	6 (Marks securing 50% -60%)
C	Average	5 (Marks securing above 45%- 50%)
P	Pass	4 (Marks securing 40%-45%)
F	Fail	0 (Marks securing less than 40%)
Ab	(absent)	0

The Class interval of percentage of marks shown above is based on Exclusive Class Interval Technique. For example, the class interval 50-60 includes candidates scoring percentage of marks starting from 50 upto any percentage less than 60.

Programme Outcome (Over all Results)

CGPA0-4.0	4.0-4.5	4.5-5.0	5.0-6.0	6.0-7.0	7.0-8.0	8.0-9.0	9.0-10.0
Letter F Grades	P	C	B	B+	A	A+	O

Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

(i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student.

$$\text{SGPA}(S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where C_i is the number of credit of the i th course and G_i is the grade point scored by the student in the i th course.

(ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme.

<i>Semester I</i>	<i>Semester II</i>	<i>Semester III</i>	<i>Semester IV</i>	<i>Semester V</i>	<i>Semester VI</i>
Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20	Credit: 20
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00

$$\text{CGPA} = (20 \times 7.59 + 20 \times 8.00 + 20 \times 7.6 + 20 \times 7.59 + 20 \times 8.00 + 20 \times 7.00) / 120 = 6.94$$

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

(iii) **Conversion of CGPA into percentage (%):** CGPA will be multiplied by 10. Percentage of marks = (CGPA X 10)

(iv) The Letter grade 'B+' and above shall be considered as First Class and Letter grade 'B' shall be considered as Second Class.

(v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/Incomplete).

(vi) If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.

(vii) If a student secures 'F' grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.

(viii) 'Abs' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:

(a) If a candidate fails to appear in any Course(s) in an end semester examination.

(b) If a candidate fails to submit the project work/dissertation / assignment of an end semester examination.

(c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.

(ix) The candidates not appearing in a Semester Examination shall be considered as an 'Abs' candidate **and** that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the 'Abs' grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

16. Transcript

The University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

17. Academic Bank of Credit:

Institution Registration:

17.1.1.1

The HEIs shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.



17.1.1.2

Institution shall advise the students to register on ABC through the ABC portal

17.1.1.3

Institution shall make ABC id a mandatory field in the admission forms, Examination forms or if possible on students Identity card also.

17.1.1.4

Institution shall display the posters and templates and place them on the canteen, Library, Notice Board and around the playground or the place where there is maximum movements of students

17.1.1.5

Institution shall organize Seminar/ Workshop for information and publicity about ABC in campus as well as respective affiliated colleges.

Student Registration: Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records has to be submitted to the institution.

18. Credit Transfer: Inter- Institutional transfer of Credits may be considered by the Dibrugarh University on reciprocal basis or in compliance with the relevant Guidelines of the UGC. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by Dibrugarh University.

19. Mentor Mentee Forum

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/ Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

Functions of Mentor Mentee forum will be—

Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities.

Orienting the mentees the details of the FYUGP regulation.

Credit: 20

Orienting the mentees with the academic schedule including the dates of assessment and the syllabus coverage for each assessment.

Analyzing the performance of the mentees after each of the tests and finding the ways to improve.

Conducting atleast one meeting in a month

Functions of Mentor Mentee forum will be—

To act as a link between the Head of the Department/ Chairperson of the Centre for Studies and the concerned mentees.

To collect and maintain various records as required by the Department/

Guiding the mentees in various academic functions

To monitor the academic performances of the mentees.

To organize mentor mentee meeting.

20 General:

- a. It shall be ensured that the University shall maintain fundamental code of professional ethics in implementing these Regulations.
- b. For any matter not covered under these Regulations, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.
- c. The Dibrugarh University FYUGP Board and/or the Examination Committee of the University shall remove any difficulty, which may arise in the course of operations relating to execution.



COURSES OFFERED

B.A. Programme (FYUGP) under NEP 2020 UG course (Arts Stream)

Being an affiliated college to Dibrugarh University, Pithubar College follows the Dibrugarh University regulations of B.A. programme of eight semester degree course for four years. Dibrugarh University introduced (FYUGP) four year undergraduate programme at undergraduate level from the Academic Session 2023-2024.

The FYUGP of study leading to an undergraduate Certificate Courses, UG Diploma (Honours) course and four year UG Degree (Honours with Research) course. Hereinafter it will be referred to as

(i) Major Course:

Students can opt any one of the following subjects as major course:

**Assamese, Economics, Education, English, History, Political Science,
Sociology**

(ii) Minor Course:

Students can opt any one of the following as Minor subjects.

**Assamese, Economics, Education, English, History, Political Science,
Sociology**

ANNEXURE-I

COURSE STRUCTURE OF FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP)
IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES(SINGLE MAJOR)

(to be effective from 2025-2026 academic session)

Year	Semester	Course	No. of Courses	Credit per Course	Total Credit
Year01	1 st Semester	Major(Core1)	1	4	4
		Minor-1	1	4	4
		MultidisciplinaryGenericElectiveCourse:GEC– 1: NaturalScience-I/SocialScience-I/Humanities-I/Commerce-I	1	3	3
		AEC1-Language-I(MIL/RegionalLanguage)	1	4	4
		VAC1 A-UnderstandingIndia	1	2	2
		ORVAC1 B-Health and Wellness			
	SEC1-(any one to be chosen from a pool of Courses)	1	3	3	
	TOTAL				20
	2 nd Semester	Major(Core2)1	4	4	
		Minor2	1	4	4
		Multidisciplinary Generic Elective Course: GEC – 2: NaturalScience-II/SocialScience-II/Humanities-II/Commerce-II	1	3	3
		AEC2-LanguageandCommunicationSkills-II(English)	1	4	4
		VAC2A-Environmental Education with emphasison community-based activities (more emphais on Practicals)	1	2	2
		OR			
		VAC2 B-Yoga			
		SEC2-(anyonetobechosenfromapoolofCourses)	1	3	3
TOTAL				20	
GRANDTOTAL(Sem1+Sem2)				40	
The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing there quisite 40 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from Skill Enhancement Courses earned during 1 st and 2 nd Semester					
Year 02	3 rd Semester	Majo r(Core 3 & Core 4)	2	4	8
		Minor3	1	4	4
		Multidisciplinary Generic Elective Course: GEC – 3: Natural Science-III/Social Science-III/Humanities-III/Commerce-III	1	3	3
		VAC3-Digital and Technological Solutions/Digital Fluency	1	2	2
		SEC-3(any one to be chosen from a pool of Courses)	1	3	3
		TOTAL			
	4 th Semester	Major (Core5, Core6, Core7 & Core8)	4	4credits per Course	16
		Minor4	1	4	4
TOTAL				20	
GRANDTOTAL(Sem1+Sem2 +Sem3+Sem4)				80	
The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securingthe requisite80CreditsoncompletionofSemester4,providedtheysecureadditional4creditsinskillbasedvocational courses offered during First Year or Second Year summer term or Internship / Apprenticeship					



Prospectus

Session : 2025-26

Year	Semester	Course	No. of Courses	Credit per Course	Total Credit
Year03	5 th Semester	Major (Core9, Core10 and Core11)	3	4X3	12
		Minor5	1	4	4
		Internship+CommunityEngagement OR Internship/CommunityEngagement	1+1 OR 1	2(I)+2(CE) OR 4(I) /4(CE)	4
				TOTAL	20
	6 th Semester	Major (Core12, Core13, Core14 and Core15)	4	4X4	16
		Minor-6	1	4	4
				TOTAL	20
GRAND TOTAL (Sem1+Sem2 +Sem3+Sem4+Sem5+Sem6)					120
The students on exit shall be awarded Bachelors Degree (in the Field of Study/ Discipline) (3years) after securing the requisite 120 Credits on completion of Semester 6					
Year04	7 th Semester	Major (Core16, Core 17 and Core 18)	3	4X3	12
		Research Methodology	1	4	4
		Minor-7	1	4	4
				TOTAL	20
	8 th Semester	Major (Core 19 and Core 20)	2	4X2	8
		Minor-8	1	4	4
		Dissertation(8) OR DSE(2Nos.)	1 OR 2	8 OR 2x4	8OR8
					TOTAL
GRAND TOTAL (Sem1+Sem2+Sem3+Sem4+Sem5+Sem6+Sem7+Sem8)					160
The students on successful exit after 4years shall be awarded Bachelors Degree in the Field of Study/Discipline (Honours) and (Honours with Research) after securing the requisite 160 Credits on completion of Semester 8					

ABBREVIATIONSUSED:

- GEC = Generic Elective Course
- AEC = Ability Enhancement Course
- SEC = Skill Enhancement Course
- VAC = Value Added Course
- CE = Community Engagement
- I = Internship
- DSE = Discipline Specific Elective

ADD ON COURSES

Sl. No.	Name of Add on/ Certificate Courses offered	Department
1	Functional English	English
2.	Spoken English	English
3.	Yoga	Political Science
4.	Beautician Course	Assamese
5.	Cutting, Sewing and Embroidery	Assamese

Distance Education Programme

Under Krishna Kanta Handique State Open University (KKHSOU)

1. UG programme (B.A. Honours)

2. M.A. in Assamese, English, Economics, Education, History, Political Science and Sociology.

Course Co-ordinator : Mr. Monuj Kr. Gogoi
 Asstt. Professor, Deptt. of History
 Contact No. 9954741110
 Email ID : gogoimonuj001@gmail.com

Academic Procedure for undergraduate courses (FYUGP):

- * The Prospectus (2025-2026) shall be available to download at the website of the college, www.pithbarcollege.org. The students are to go through the prospectus before applying.
- * Applicants must apply through SAMARTH e-Govt. portal <https://assmadmission.samarth.ac.in> (Assam State Higher Education Admission Portal or SAMARTH). Candidates who apply through samarth portal will only be considered for admission.
- * After filling up application form and uploading all the relevant documents for admission in the college admission portal, a PDF file will be generated. A print out of the PDF file must be brought/ submitted by the applicant during the time of admission.
- * Filling up the application form in college admission portal requires a DHE unique ID, which can be generated by logging into the DHE portal <https://dheonlineadmission>.

ADMISSION PROCEDURE:

The 1st, 2nd & 3rd merit list will be notified in the college website www.pithbarcollege.org. The applicants are advised to check the college website regularly for updates of merit list, fee structure and dates of admission.

Documents required during admission:

Self-attested copies of the following testimonials are to be submitted along with the filled-in application form.

- (i) Two copies of passport size photograph.
- (ii) H.S. Certificate/Admit Card.
- (iii) A Conduct-cum Character Certificate from the Head of the institution last attended by the student.
- (iv) Caste Certificate, if applicable, from competent authority.
- (v) Permanent Residence Certificate.
- (vi) Gap period certificate, if the student has discontinued his/her study.
- (vii) Income certificate (below 4 lakhs)/ Ration Card
- (viii) Aadhaar Card/Voter ID/ PAN card/ Bank Details.

FEE STRUCTURE

B.A. 1st Semester (FYUGP)		
Sl. No.	Particulars of the Head	Amount
1	University Fee	880
2	Infrastructure / Facility Maintainance	850
3	Laboratory	200
4	Electricity	800
5	Library	350
6	Contingency	300
7	Quality Enhancement	850
8	Continious Evaluation	200
9	Disaster Management	300
10	Students Related Fee	1100
11	Research, Innovation, Extension & Skill Development	1350
	Total Fee of B.A. 1st Semester	7180.00

B.A. 3rd & 5th Semester (FYUGP)		
Sl. No.	Fee Head	Amount
1	University fee	450
2	Establishment fee	630
3	Laboratory	900
4	Electricity	500
5	Library	300
6	Contingency	400
7	Development	500
8	Examination fee	200
9	Students Union fee	650
With Practical fee		4530
Without practical fee		3630

N.B. The above fee structure may change as per instruction of the DHE, Govt. of Assam as well as Governing Body of the College.

Academic Calendar:

In terms with the academic calendar provided by Dibrugarh University the college prepares its own academic calendar for the entire academic session. The calendar reflects all the academic activities to be conducted during the session including the working days, tentative examination dates, holidays and other activities.

Working Hours of the college office:

Monday to Saturday (except holidays) : 9.00 am to 4.00 pm
 (subject to change from time to time)

General Rules and Regulations of the College:

Students shall abide by the rules and regulations of the college and maintain discipline in and around the college premises and contribute towards creating a healthy, harmonious, descent and congenial atmosphere of teaching, learning and good campus life.

- * Ragging in any form is strictly prohibited in the college campus. Any student found to be indulging in ragging will be taken disciplinary action as per law.
- * Students must keep their bicycles and two wheelers in the space specified by the college.
- * Use of tobacco products, gutkha and other narcotics is strictly prohibited within the college campus.



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- * Any activity which may demean the good name of the college is highly punishable.
- * Students must keep the identity cards at all times with them while in the college.
- * Regular attendance in the class is compulsory.
- * Use of mobile phone in the classroom is strictly restricted.
- * In case of damage or loss of college property, the college authority reserves the right to impose fine upon that student.
- * Any misconduct/ misbehaviour in the examinations hall during examination, is subject to punishment according to the university rules and regulations.

Uniform:

Students must come to the college in proper uniform and with identity card of the college.

Boys : White Shirt and Black Pant.

Girls' : White Kurta and Pyjama with red Dupatta.

Chadar : Chadar with red border.

Mekhela : Muga/Muga Colour

Blouse : Muga Colour

Reservation :

Reservation of seat is provided as per Govt. rules.

Attendance:

- * Regular attendance in the class is compulsory.
- * The course teacher shall be responsible for maintaining record of attendance of students who have enrolled for the course.
- * A student who has less than 80% attendance in average shall not be permitted to sit for the end semester examination.

Examination:

- * Examination and evaluation shall be done on a continuous basis, at least twice during a semester including end-semester examinations.
- * There shall be 40% marks for In-semester examination and 60% marks for End-semester examination in each course during every semester.
- * There shall be no provision of evaluation of the answer scripts. However a candidate may apply for re-scrutiny.

In-semester Assessment:

- * In-semester Assessment, different tools such as objective tests, assignments, seminar, quiz etc. suitable to the courses may be employed.
- * The students shall be informed well in advance all out the nature of assessment. Students shall be required to compulsorily attend In-semester assessment including the sessional tests, failing of which they will not be allowed to appear for the end-semester examinations.

End-semester Examination:

- * There shall be one End-semester Examination carrying 60% marks in each course of a semester covering the entire syllabus prescribed for the course.
- * The Controller of Examinations shall make necessary arrangement for notifying the dates of the End-semester examination and other procedures as per Dibrugarh University rules (at least 20 days in advance) and the Academic Calendar notified by the University.
- * The time given for End-semester examination to each course shall be based on the credits/ marks of the course.
- * The mode of the conduct of the practical/ dissertation courses shall be conducted by the Board of Examiners consisting of the Internal Examiner (the concerned course teacher) and an external examiner appointed by the controller of examinations.
- * The mode of End-semester examination and evaluation of the course shall be specified in the detailed syllabus of the course concerned.
- * End-semester practical examination shall normally be held before the theory examinations.

STUDENT ORIENTED ACTIVITIES

☐ The college publishes its Annual Magazine 'Pithubarian' at the end of the session.

☐ Wall Magazines published by the departments

- | | | |
|------------------------------|---|--------------|
| * Department of Sociology | : | Jnanamudrani |
| * Department of Assamese | : | Shrutismriti |
| * Department of History | : | Gyanbrikshya |
| * Department of English | : | Phoenix |
| * Department of Pol. Science | : | Horizon |
| * Department of Education | : | Hrishika |
| * Department of Economics | : | The Mirror |

News Letter:

The college publishes annually the 'News Letter' where all the activities of the cells, committees, departments, achievement of faculty and students are highlighted.

National Cadet Corps (NCC):

The college has an NCC wing (both Boys & Girls') providing students a number of opportunities. NCC training make students disciplined and devoted citizens and encourage them to work for nation building, national integration and developing self confidence.

National Service Scheme (NSS):

The college has the National Service Scheme (NSS) unit which renders dedicated services to the nearby areas of the college. We have 100 energetic and motivated NSS volunteers who participate in the various programmes and events conducted from time to time.

Field study and Educational Tour:

Field study and Tour are organised by some departments as part of their curriculum. Apart from this, many departments organise department level picnics and visits to important places.

Common Service Centre (CSC):

There is a Common Service Centre (CSC) in the college which provide e-services to the students, such as xerox, online form fill-up and other printing services.

Students' Union:

Pithubar College Students' Union (PCSU) is a general body of the students of the college. The membership is compulsory for every student. Office bearers of the Union Body are elected by the bonafied students of the college. This elected body organise, promotes, literary, cultural, sports events and other activities under the guidance of the Principal and Prof. In-charge of the college.

Library:

The college has a well equipped library with books and journals for the use of the students and teachers.

Grievance and Redressal Cell:

The cell entertains the grievance of the students in writing and the grievances are to be dropped at the complaint box. The cell through a notification at the beginning of the session shall encourage all the students to put their grievances if any. The Secretary/ Convenor shall check the box and scrutinise the grievances and will forward to the respective sub-committees/ Principal as the case may be for redressal and the secretary may intimate the followup action of the complainant.

Internal Complaints Committee:

The ICC has been constituted with a view to monitor the prevention, prohibition and redressal of sexual harassment of women employees and students of the college.

Anti Ragging Committee:

Ragging is an illegal and punishable act in the strictest and most exemplary terms as per the ruling of Supreme Court of India. Pithubar College has formed the Anti Ragging Committee and Anti Ragging Squad for taking the menace of ragging and observing the implementation of provisions of the verdict. Each student must show respect and courtesy to teachers, administrator employees and visitors. They must not infringe upon the rights of fellow students.

Anti Ragging Squad:

Ragging is strictly prohibited within the college campus. To ensure a ragging free campus, Anti Ragging Squad has been constituted by the college.

Disciplinary Committee:

The disciplinary committee of the college is formed consisting of members from teaching staff to maintain discipline within the institution in consultation with the college authority.

Internal Quality Assurance Cell (IQAC):

The IQAC has been constituted as per the norms of National Assessment and Accreditation Council (NAAC) and is functioning effectively in excelling academic standard and quality as well as all round development of the institution.

Co-ordinator : Mrs. Tutumoni Chutia, Asstt. Prof., Deptt. of Education

Academic Cell:

To look into the academic matters of the college an Academic cell has been constituted under the chairmanship of the Principal of the college, the vice-principal as co-ordinator and the HoD as members for academic planning maintenance of proper academic atmosphere of the college and also look into the academic aspects of the college.

Research and Development Cell:

To promote research culture among the faculty members, encourage to carry out research activities in traditional and emerging areas and also to engage the undergraduate students in basic research projects.

Publication Cell:

There is a publication cell in the college to encourage the faculties to contribute in the publication of research papers & articles.

Women Cell:

The cell has been constituted to know the position of women, understand the problems of women and to work for gender equity and empowerment of women.

ST/SC/OBC/Minority Cell:

The ST/SC/OBC/Minority cell has been constituted for the welfare of the students of scheduled castes/ scheduled tribes, other backward classes/ more other backward classes/ minority cell by giving equal status and opportunity.

Equal Opportunity Cell:

The cell focusses on ensuring all students equal access to opportunity and are treated fairly, regardless of their caste, creed, religion etc.

Electoral Literacy Club:

Electoral Literacy Club of Pithubar College is being set up to promote, electoral literacy targeting the new voters pursuing their graduation through engaging in interested activities and hands on experience but in an apolitical, neutral and non-partisan manner.

Red-Ribbon Club:

To create awareness on HIV/AIDS among the students and to extend help towards developing healthy life style, donating blood to the need by promoting regular voluntary blood donation.

Transport Management Committee:

To manage the two wheelers and the cycles of the students of the college, the committee has been constituted.

Publicity Cell:

The publicity cell has been constituted to establish links with the local media and provide regular reports and press releases on campus news and activities.

Alumni Association:

Pithubar College Alumni Association was constituted to create a network of the Alumnis of the college. The association works with an aim to contribute to the development of the college and also provide a platform for interacting with the past and present students.

Entrepreneurship and Placement Cell:

The college has constituted this cell to address all the needs of the students to become dynamic extreprenuer and to create awareness on entrepreneurship among the students through training programmes and to enhance industry institute interaction through guest lectures and industrial visits.

Eco-Club:

The club has been set up to make students aware about the environment and its preservation.

Digital Learning Cell:

The cell has been constituted for the promotion and implementation of technology driven digital initiative for providing wider access to the students with the ultimate purpose of ensuring quality and excellence in various domains of Higher Education.

Scholarship:

State Govt. & Merit Scholarship : The state govt. officers *Merit Scholarship* to student belonging to *SC/ST/OBC/MOBC* and other meritorious students, but they must maintain strict discipline and be regular in the classes.

Memorial Scholarship : (for meritorious students) :

(i) *Late Chandreswar Duwarah Memorial Scholarship* of Rs. 5000/- (five thousand) only for the best graduate student of the college (awarded by Principal of the college).



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(ii) *Late Jagat Ch. Sonowal memorial scholarship* of Rs. 4000/- (four thousand) only for the 2nd best graduate student of the college (awarded by Mr. Jugal Ch. Sonowal, Asstt. Prof., Deptt. of Assamese).

(iii) *Late Meena Kumari Chetia memorial scholarship* of Rs. 3000/- (three thousand) only for the 3rd best graduate student of the college (awarded by Mr. Birinchi Chetia, Asstt. Prof., Deptt. of Political Science).

ADMINISTRATIVE STAFF

Principal : Dr. Suravi Gohain Duwarah, M.A., M.Phil., Ph.D
Vice-principal : Mr. Horen Chamuah, M.A.

TEACHING STAFF

Department of Assamese:

1. Mr. Jugal Ch. Sonowal, M.A. NET, SLET
2. Dr. Reeta Chetia, M.A, M.Phil, Ph.D (HoD)
3. Mrs. Snigdha Saikia, M.A.
4. Mrs. Deepa Hazarika, M.A, SLET

Department of Economics:

1. Mr. Horen Chamuah, M.A,
2. Mr. Monuranjan Phulkonwar, M.A.
3. Mr. Pramod Lahon, M.A, M.Phil (HoD)

Department of Education:

1. Mrs. Tutumoni Chutia, M.A.
2. Mrs. Labanya Gogoi Phulkonwar, M.A., B.Ed., NET, SLET (HoD)

Department of English:

1. Mrs. Gunoprova Gogoi, M.A., M.Phil (HoD)
2. Mrs. Leena Boruah, M.A., B.Ed., M.Phil

Department of History:

1. Mr. Monuj Kr. Gogoi, M.A.
2. Mrs. Tarali Boruah, M.A., M.Phil., B.Ed., SLET
3. Mrs. Rubi Saikia, M.A.
4. Mr. Durlov Bharali, M.A., SLET (HoD)

Department of Political Science:

1. Mrs. Archona Saikia, M.A.
2. Mr. Bhupen Saikia, M.A. (HoD)
3. Mr. Birinchi Chetia, M.A., M.Phil, SLET

Department of Sociology:

1. Mrs. Nabanita Phukon, M.A., SLET (HoD)
2. Mrs. Padmawati Saikia, M.A., SLET
3. Ms. Monmika Changmai, M.A., NET

Non-teaching Staff

1. Librarian (Vacant)
2. Mr. Pradip Chetia, Asstt. Librarian
3. Mr. Krishna Nanda Sawashi, Library Bearer
4. Mr. Lalit Chetia, Sr. Asstt.
5. Mr. Nabajit Borgohain, Jr. Asstt.
6. Mr. Biswajyoti Gogoi, Jr. Asstt.

Multi Tasking Staff

1. Mr. Pramod Gogoi
2. Mrs. Rinu Chetia Saikia
3. Mr. Nipon Saikia
4. Mr. Rupesh Rowtia

GLIMPSES OF SOME ACTIVITIES OF THE COLLEGE

