



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
(Ministry of Human Resource Development, Govt. of India)  
नवाशुभार जम्पर मर्ग नई दिल्ली - 110 002  
New Delhi - 110002



ज्ञान-विज्ञान विभूतये

By Speed Post

13 3 11th June, 2016

No.59-6/2012 (CU)

The Registrar  
All Central Universities (40)

**Subject : Implementation of Reservation Policy In admission and appointment.**

Sir,

In continuation to this office letter No.F.21-2/2015 (CU) dated 23.03.2016 (copy enclosed) regarding the policy of reservation in admissions and appointments, I am directed to inform you to implement the reservation policy in admissions and appointments as under :-

- (i) University may follow the reservation policy in admissions in all courses as per provisions contained in the Central Educational Institutions (Reservation in Admission) Act, 2006 (Gazette notification dated 04.01.2007) and as amended in 2012 (Gazette notification dated 20.06.2012). A copy of each of the CEI Act 2006 and Amendment Act, 2012 is enclosed for ready reference.
- (ii) For reservation policy in appointments of Non-Teaching staff, university may follow the quantum of reservation in Group 'C' and erstwhile Group 'D' posts as per instructions issued by DoPT Order No.36011/5/2010-Estt.(Res.) dated 25<sup>th</sup> June, 2010 (copy enclosed). For reservation in Group 'A' and Group 'B' posts, the reservation for SC is 15%, for ST is 7.5% and for OBC, reservation in direct recruitment is 27%.
- (iii) In teaching positions, reservation for SC is 15% and for ST is 7.5% at all three levels i.e. Professor, Associate Professor and Assistant Professor. However, 27% OBC reservation in teaching positions is applicable at the level of Assistant Professor only.

Yours faithfully,

(K.P. Singh)

Joint Secretary

Copy to :

- (i) Dr. Sukhbir Singh Sandhu, IAS, Joint Secretary (CU &L), Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 115.

(ii) PO (Website)

## Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) Candidates

22.5% of the total numbers of seats is reserved for Candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary).

The Candidate must be in possession of the Caste/Tribe certificate in his/her own name at the time of Registration and Admission. The Caste certificate should clearly state:

- (a) Name of his/her caste/tribe
- (b) Whether candidate belongs to SC or ST
- (c) District and the State or Union Territory of Candidate's usual place of residence, and
- (d) the appropriate Govt. of India Schedule under which his / her caste / tribe is approved as SC or ST.

**Candidate will have to produce the valid original SC or ST caste/tribe certificate at the time of admission.**

The following are empowered to issue the requisite SC / ST certificate:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Addl. Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant
2. Chief Presidency Magistrate / Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officer not below the rank of
4. Sub-Divisional Officer of the area where the Candidate and/ or his family normally
5. Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

**Candidates to note that the SC / ST Certificate from any other person / authority shall not be accepted in any case. If the Candidate happens to belong to SC or ST, Candidate's caste / tribe must be listed in the appropriate Govt. of India Schedule.**

It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe Candidates.

Colleges shall not refuse admission to any SC / ST Candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

## Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/ 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission of candidates belonging to EWS category.

## **Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)**

27% seats are reserved for the Candidates belonging to Other Backward Classes (OBC - Non-Creamy Layer, Central List).

At the time of giving admission to an OBC Candidate, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes (available at the website [http://ncbc.nic.in/backward\\_classes/index.html](http://ncbc.nic.in/backward_classes/index.html).) The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993).

The OBC Candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the **Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- I) dated 31 March 2016). The Certificate should be issued **after 31st March, 2022**. It is a statutory obligation on the part of Colleges to fill all the seats reserved for OBC Candidates.