



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Pithubar Girls' Degree College, Khowang
• Name of the Head of the institution		Mr. Horen Chamuah
• Designation		Principal i/c
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9954436783
• Mobile No:		9954436783
• Registered e-mail		pithubarcollegekhowang@gmail.com
• Alternate e-mail		pramodlahon2012@gmail.com
• Address		Khowang Chariali, P.O. Khowang Ghat Dist. Dibrugarh, Assam
• City/Town		Dibrugarh
• State/UT		Assam
• Pin Code		785676
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Women
• Location		Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Mr. Pramod Lahon				
• Phone No.	9957028825				
• Alternate phone No.	9859824828				
• Mobile	9957028825				
• IQAC e-mail address	iqacpgdck@gmail.com				
• Alternate e-mail address	pramodlahon2012@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	Nil				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://pithubarcollege.org/academic-calender				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.47	2023	08/07/2023	07/07/2028
6.Date of Establishment of IQAC			19/06/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
NAAC Peer team visit done.	
Construction of Girls' Common room toilet .	
Installation of Smart Board.	
Installation of Soul 3.0 software in Library.	
Extension of Computer Laboratory.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
NAAC Peer team visit done.	Achieved
Construction of Girls' Common room toilet .	Achieved
Installation of Smart Board.	Achieved
Installation of Soul 3.0 software in Library.	Achieved
Extension of Computer Laboratory.	Achieved
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Pithubar Girls' Degree College, Khowang	29/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	22/02/2024

15. Multidisciplinary / interdisciplinary

The college develops action plan for effective implementation of the curriculum. Departmental Committees prepare a teaching plan for each course /program. Meeting of the principal with all the Heads of the departments adopt strategies for implementation of curriculum and accordingly teachers take classes on their contact hours. Priority is given to complete the syllabus within the time period. Two sessional tests are conducted in a semester. Students are given home assignments, seminar and group discussion in their academic session. The Dibrugarh University provides the syllabus along with the guidelines. Study materials are provided to the students by the teachers. Moreover, beside the scheduled classes teachers serve the students' needs by online platforms. Students also are taking field study as their requirements. Moreover, educational tour is provided to them on various curricular and extra curricular aspects.

16. Academic bank of credits (ABC):

Through the already-in place CBCS system, the College promotes flexibility, accessibility, openness and fluidity in the system of educational practices. With the introduction of NEP 2020, students can take advantage of a seamless Academic Bank of Credits process on the courses provided in the college because the teaching-learning mechanism of the institution is being practiced in a blended style. For easier transfer to a four year degree program the current CBCS system has equipped the students to finish their programs within the stipulated time frame. It will make the administration of HEIs the ability to address the drop out rate and enrolment rates among the institutions, which are primarily from socially and economically disadvantaged sectors.

17. Skill development:

The college is planning to implement a number of vocational and skill based courses in order to equip the students with more employability. The college understands the value of career and employability centric education for a student's self employment. Students are encouraged to opt for vocational courses. The college provides vocational program like cutting and knitting, beautician, desk top printing and photoshop. Different facts of skill development are being planned to be provided further by add on courses permitted by Dibrugarh University such as Mushroom cultivation, Beautician Course, Weaving and Art and Craft. In accordance with the NEP 2020, the college has the capacity to establish income-oriented vocational training centre. The college adopts two villages and therefore a Village Knowledge Centre (VKC) may be established in near future which is introducing a well-organised program of helping, training, aiding the local farming community and entrepreneurs in collaboration with the college. It is expected to streamline its activities and programs to suit the needs of the NEP 2020 in consultation with the college.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum in the CBCS system include the papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern Indian Literature etc. to foster a sense of rootedness and tied among the students regarding the rich traditions of the Indian Knowledge system and spirit of Indian nation building. The use of Assamese as a primary language of communication in the setting helps native learners understand the topics clearly. Assamese is another language used for instructions and testing in the subjects of social sciences in addition to English (Honours). The college offers lectures on supplementary courses and classes on Yoga.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Teaching methodology is being taught as a part of Education Major subject of the present UG curriculum. Study in women rights, since the institution is an all-girls' college, it becomes imperative to teach them about women's rights.

Studying constitution of other countries in Political Science syllabus there is Comparative Constitution paper which deals with the constitution of other democratic countries.

Studying Assamese culture and language in the major paper of Assamese there is a paper that teaches about Assamese language and culture and it traces its historical background. These papers make

the students aware of the history of Assamese language and culture.

Indian social system in the UG course of Sociology there is a paper that contains a paper of Indian Social system. In Economics, students will gather knowledge about different taxation policies, revenue, cost system, international trade in present global economy.

20.Distance education/online education:

The college is preparing itself to offer vocational course through ODL (Open and Distance Learning) mode in due course of time. Due course of time the college is planning certain courses to introduce as per requirements of the students. However, there are certain problems like resource generation and sustainability of these courses. But the college authority is confident that it would overcome these obstructions and introduce new courses in near future.

Extended Profile

1.Programme

1.1	148
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	248
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	161
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	73
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	25.6373
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	14
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The College develops action plans for effective implementation of	

the entire curriculum. Each of the department prepares a mandatory teaching plan for each course. Meetings of the Principal with all the Heads of the Departments adopt strategies for implementation of curriculum and accordingly all the teachers take classes on their contact hours. Priority is given to complete the syllabus within the stipulated time. Two sessional tests are conducted within a semester. all the students are accessed by various processes such as home assignments, seminar, group discussion etc.

The affiliating university provides the entire syllabus along with the guidelines. Besides the scheduled classes, the teachers provide online classes when needed. The students are taken to field study every year to provide them first-hand knowledge and experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, the Pithubar Girls' Degree College, Khowang does not have a direct role in preparing the curriculum. Each and every department organizes departmental seminars, tests etc for continuous internal evaluation. Besides these, home assignments, field works, educational tours etc. are carried out to evaluate and improve the performance of the students.

The affiliating university provides an academic calendar every year as per UGC guidelines. The Academic Committee of the college in the beginning of the session prepare such type of academic schedule and that has been circulated to the respective departments for necessary action. For every academic session there is a separate academic calendar prepared by the university as per UGC guideline. The academic calendar prioritized to cover the syllabus in scheduled for ensuring continuous internal evaluation. Students are evaluated by sessional tests, home assignments participation in seminar / group discussion etc. Study materials are provided to the students through learning materials. Besides the scheduled classes, many teachers serve to the students need by online platform i.e. google classroom, zoom platform etc. Moreover, teachers are organizing seminars,

workshops, field study, educational tour etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

35

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Pithubar Girls' Degree College, Khowang is involved with issues like gender, human right, environmental education etc. which are incorporated into the syllabus. Environmental science education is a part of the syllabus.

The college has a cell for women and development and a society for environmental conservation. All departments have their study circles who organize regular talks/ seminars/workshops etc. related to syllabi. The college has a women cell of the Assam College Teacher Association and the cell also addresses the gender issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	D. Any 1 of the above
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**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

350

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

72

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of students is one that is implemented at the end of the course of study, is comprehensive in nature and is essentially tense with programme-learning outcomes. Interactive assessment in classrooms includes all course-learning with discussions between teachers and students, and in semester tests that provide an opportunity for students to identify important areas for basic growth and development for themselves. However, students are assessed by home-assignments, participation in seminar/group-discussion etc.

The college emphasizes on the following aspects regarding assessment of the students on their learning and ability enhancement-

1. Designing the department-specific assessment tests in Honours programme.
2. Integrate the assessment with other course elements i.e. Generic course.
3. Communicate with their performances and revise in need.
4. Manage their loopholes after assessment.
5. Communicate the results with parents/guardians in need.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
248	20

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members are actively engaged in the classroom delivery, conversation and presentation of students. The teachers inspire the students to question and clear doubts, engage themselves in group discussion and debate on hidden points of a subject. The students are encouraged to come forward with new information and idea, to have dialogues on a subject or regarding presentation of a subject. Some special classes have been organized time to time where invited experts from different institutes deliver classes and take part in conversation with the students. Students are encouraged to learn methodology of research and prepare their project works.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers regularly use the smart classroom. The teachers also use LCD projectors. The computer laboratory is also used for teaching and learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File enclosed

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college notifies a central time-table for internal assessment and sessional examinations and directs the departments to conduct examinations accordingly. Departments set question-papers and submit the same to the college authority. The authority, then prints the question papers and supplies to the departments. Departments conducts the test on the supplied question papers and bestow the responsibility of evaluation of the answer scripts within the departmental faculty members. Accordingly, after evaluation, the score-sheet is notified on departmental notice board for convenience of the students. All departments maintain register for marks of internal examinations and attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After evaluation of the answer scripts of internal/sessional examinations, the score sheets are notified by all the departments on their own notice boards. Then, students are asked , whether they have any doubt on evaluation and if any student want to verify their answer scripts. Department office provides the concerned answer scripts to those students who want to verify her won answer script. In rare cases, if any student claim that the evaluation is not justified, the answer script is processed to evaluate again. All departments maintain register for marks of internal/sessional examinations and any other tests like group-discussion, seminar, viva-voce test etc. All the works related to internal assessment

have been performed within stipulated time according to academic calender of the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All departments are aware of the stated programme and course outcome of the departmental programme offered by the institution. All programs and course outcomes are displayed on the college web-site (Departmental Profile, Faculty details, Faculty profile, programme outcome etc.).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Pithubar Girls' Degree College, Khowang clearly explains the aims and objectives of the institute in becoming a well-educated human resource. These aims and objectives are the basics for defining the objectives of every program adopted by the college. Program outcomes for all academic programs of the college are clearly stated, displayed in the syllabus of each course and uploaded on the college website annually and communicated to the teachers and students. The Program Education Objectives (PEO) have been categorized into three sections viz., Academic Ethics, Social Responsibilities and Moral Values. Integrating different stakeholders of the systems, the competencies and the performance indicators for each of the PEOs are also defined which in turn lead to the design of comprehensive course level competencies and performance indicators.

The learning outcomes for each course are gauged from the performance of the students in semester results in each course which

show at a glance the performance of the whole group. However, a graph has been drawing in comparison of previous year's performance. A normal curve would indicate a performance that is expected. However, if the curve is weighted towards either side, this would indicate that the question paper is either too difficult or biased.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

62

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Pithubar Girls' Degree College, Khowang takes the initiative of some extension activities like health camp, distribution of study material to the poor students of nearby villeges of the college and also arranges various competitions among the students of nearby schools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Pithubar Girls' Degree College has adequate infrastructure and physical facilities for teaching-learning processes. The institute has 14 nos. of classroom, one computer laboratory, one digital classroom and one conference hall. It has 14 nos. of computers for academic purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students' Union is entrusted with the cultural and sport activities of the college. The college has a Yoga Committee which conducts the Yoga classes in our college. The NCC and NSS units of our college are also providing various activities in and around the area of the college. The college has very limited sport facilities. It lacks various sports facilities like an Indoor Stadium, Gymnasium, a field for outdoor games etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.29987

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of The Pithubar Girls' Degree College, Khowang was established in the year 1989. It occupies an area of ... square feet having separate sections for text books, reference books etc. The Library of the college is partially automated with Soul 3.0 software installation. It has 5000 plus books collection of various subjects. The library subscribes three Journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.21104

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Teachers-10, Students- 30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities of the Institute are regularly updated and renewed whenever required. The IQAC regularly monitors the IT infrastructure of the college and takes necessary steps to improve it. The college currently uses a 50mbps connection rented from BSNL and also procures computers, software etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.29987

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has one Vice-Principal, one Academic Coordinator, a Member Secretary of the CBCS board and four Academic -in-Charges. All government and university notifications and guidelines are discussed by all the functionaries led by the Principal and decisions are taken for necessary execution.

Departmental Committees communicate with the authority for their need, academic support, maintenance and utilization of physical assets laboratory related needs etc. The Librarian approaches the college authority for development of College Library facilities. Students' Union request the authority of the college for Sports and Cultural facilities. IQAC maintains a constant touch with the authority of the college regarding upgradation of Infrastructure, Academic uplift and overall Academic environment. Authority convenes meetings of Development Committee or Purchase Committee etc. and finally the concerned meetings adopt necessary resolutions. Governing Body approves the resolutions adopted by the concerned committee meeting.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

100

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Pithubar Girls' Degree College, Khowang has a Students' Union which is engaged in various administrative, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Pithubar Girls' Degree College, Khowang has an Alumni Association registered under Dibrugarh District Registrar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The College has a vision of providing higher education to students of all sections of the society. The college has evolved a participatory system which allows all the stakeholders to work together.

Objectives:

A. The college effectively execute teaching plan to inculcate value education for upgrading skill and attitude of the learners.

B.The college has a gender-friendly ambiance.

C.The college aims to generate internal resource and its mobilization to ensure sustainable development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the teaching departments have departmental committees. In academic issues, departmental committees discuss and decide duties. In administrative issues departmental committees communicate with the college authority. In any need, departmental committees inform the authority. Authority call Development Committee meeting, Purchase Committee meeting and finally Governing Body.

In issues related to Government or any External agency, departments communicate with the IQAC and IQAC proceeds the issue accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College prepared a perspective plan from 2022-2023 by considering the quality indicators of seven criterion determined by NAAC. The basement of the perspective plan is determined from advises of all the stakeholders, their expectations, management policies, goals and objectives of the college. Importance has been given to the true implementation of the perspective plan and success has been achieved in maximum aspects:

1. CBCS system has been adopted as per the plan in all UG programmes.
2. Innovations have been introduced in the admission process (along with the Students' Union Election) as all the admission process as well the following data management is done through our admission portal.
3. Strengthening of Innovations and discipline in Teaching-Learning Process has been continuously being achieved with the technology support.
4. Feedback system has been developed student friendly.

The IQAC looks into successful implementation of the remedial measure/strategy. It is a fact finding exercise in which the students are treated as the high priority group to contribute in determining the course of strategies to be taken by the college towards meaningful teaching-learning process supported by the best of amenities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The college has a decentralized organism headed by the Principal. A Vice-Principal, An Academic Coordinator, an Examination Committee Chairman etc. are main functionaries of the college mechanism. Many committees exist to address different issues like Development Committee, Purchase Committee etc. These committees meet and frame the policies of the college and the Governing Body approve the same.
2. All appointments areas per UGC guidelines and the guidelines

of the Government of Assam.

3. Service Rules of the Government of Assam are followed.,
4. All procedures regarding Fund Utilization, Students' admission etc. are according to the procedures notified the Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes. The College authority supports the teaching and non-teaching staff when needed. There is no pre-planned procedure of welfare measures for teaching and non-teaching staff.

In our college, there is a Co-operative Society which gives loans to the staff in least interest rate when needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal of the college keeps the record of the Performance Appraisal System for the Teaching and Non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is the Disbursing Officer of all financial transactions. The college deals all financial transactions in accordance with the annual budget prepared with joint internal expertise and approved by the Financial Advisory Committee as well as the Governing Body. All income and expenditures are checked by the Internal and Government Auditors annually. The Principal of the college settles all the audit objections in discussion with internal

audit committee SA and accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. The college has a Development Committee and a Purchase Committee. All these committees discuss and determined the rules of mobilization of funds.
2. All Government and Non-government funds are audited in a regular basis.
3. All funds are monitored by the Governing Body.

The resources are mobilized for optimum utilization as follows:

The free spaces of the college campus is used for gardening, bike & car parking for staff, students and as well as for outdoor celebrations e.g., National Day, NCC Day, NSS Day etc. For Indoor games ,Yoga classes, training etc. The classrooms are used. The classrooms are also used for academic purposes like routine classes, students' seminars, tutorials and remedial classes, group discussions examinations etc. Conference hall is used for holding in-house meetings, invited talks, training programmes seminar, workshop etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Pithubar Girls' Degree College, Khowang was established on 19-06-2016 Right from its inception it has been involved in maintaining quality in different areas for overall development of the college. It has contributed in-

1. Implementing a quality benchmarks/ parameters for different academic and administrative activities.,
2. Scrutinising in detail regarding results, syllabi covered and time-table maintainance of all the drpartments.
3. Ensuring timely, effective and open-minded performance of academic, administrative and financial tasks.
4. Preparing an organized policy of documentation and internal communication.
5. Organize seminar/workshop/talks on different academic issues.
6. Coordinating with all stakeholders at various levels.
7. Analyses the feedback received from various students and persons.
8. Timely conduct the audit of various accounts of the institution.
9. Smooth conduct of all the examinations and timely declaration of the results of the internal examinations.

In the year 2022-2023, IQAC initiates to

1. Construction of a Girls' Common room toilet.
2. Installation of a Digital Smart Board.
3. Purchasing of a few computers.
4. Installation of fire extinguishers.
5. Installation of Soul 3.0 software for the Library.
6. Purchased 6numbers of steel almirah for various departmental use.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college reviews its teaching-learning process by holding meetings with the Heads of the departments in a regular basis. The IQAC requests the departments to prepare the teaching plan and structures the methodology of record of the students' progression. It also discusses the operations and the learning outcomes of the departmental teaching in an annual basis. Above all, the IQAC prepares the college calender as well as the Annual Prospectus of the college. It always advises the college authority for improvement made for the preceding years with regard to quality and post accreditation quality initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Pithubar Girls' Degree College, Khowang has initiated several measures in gender equity and sensitization through co-curricular activities like workshops, seminars, counselling etc. Awareness programmes like Rights of Women, Menstrual Hygiene etc are observed time to time. The college has a committee of Women Cell which always try to keep an egalitarian eye on the problems and prospects of the women teachers and students of the college. Above all, the college also has the following committees like Grievance Redressal Cell, Anti Ragging Committee, sexual Harassment Committee, Girls' Common room Committee to promote gender equity and sensitization.

CCTV cameras are also installed in every nook and corner of the college campus for security purpose.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

E. None of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. As use of plastic is rampant in this area, the College much to its dislike cannot have total control over plastic use in the campus. As an alternate measure, the College Teachers and Students are encouraged to use paper cups and plates.
2. Paperless office: The process of transition to a paperless administration has started in right earnest as most of the communications to the Directorate of Higher Education, district Treasury, banks and to various academic and administrative departments of the affiliated University take place in the digital mode. Reams of paper have been saved in the entire process. However, the complete changeover to a paper free administration is only likely to see the light of the day in a couple of years from now.
3. Proper use of water is a general practice in the college. Assam is a land where water is sufficient to use. As such water recycling is not practiced.
4. There is no need of of chemical waste management because chemical waste is not produced in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available

E. None of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Promotion of honour towards different languages by observation of International Mother Language day.
2. Celebration of Women Day in remote villages every year.
3. Celebration of Girl Child's Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes and celebrates various constitutional festivals and special days for sensitization of students and employees of the institution as follows.

1. Celebration of Independence Day.
2. Celebration of Republic Day
3. Observation of Voters Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has celebrated the following days, events and festivals during 2022-2023.

15thAugust 2022: Independence Day.

24thSeptember 2022: NSS Foundation Day.

2ndOctober 2022: Gandhi Jayanti

15thOctober 2022: Global Hand Washing Day.

26thNovember 2022: Constitution Day

25thJanuary 2023: National Voters Day.

26thJanuary 2023: Republic Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1. Yoga classes for students. Objectives : Pithubar Girls'Degree College, Khowang organises Yoga Classes every year. By organising Yoga practices, the institution helps the students to keep their health sound so that they can concentrate in learning activities. Practice of Yoga creates a very amiable atmosphere in the college campus. The practice of Yoga is started for the students with a view to enhance their level of concentration in studies. For implementing this practice a committee was formed and given the power of controlling all the Yoga activities including selection of Instructor for yoga classes, maintenance of finance etc.

Practice 2. Title : Documentation of course allotment and completion .

Objectives: The main objective of this practice is to document the assignment of the portion of the syllabus to the concerned teacher and thereby hold him/her accountable for its successfulness. This practice has brought about a seriousness in the way curriculum is being transacted. Head of the department now has documentary evidence of the curriculum transaction and if a teacher fails to complete syllabus on time, he/she is held responsible and has to assign reasons thereof. After this practice introduced curriculum transaction has been more effectively carried out.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. The teachers of the college impart education to the students of its neighbouring schools apart from teaching their own students under an outreach programme. .

2. The college plays a social role by organizing awareness camps on various social, environmental, and economic issues for the benefit of the immediate society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. to increase the number of enrolment.
2. starting of more add-on courses.
3. to adopt a few schools nearby college area.