SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PITHUBAR GIRLS' DEGREE COLLEGE

PITHUBAR GIRLS DEGREE COLLEGE, KHOWANG, P.O. KHOWANG GHAT,
DIST. DIBRUGARH, ASSAM, PIN -785676
785676
www.pithubarcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Pithubar Girls' Degree College, Khowang is the only institution of higher education for aspiring girl students in this remote and backward locality in the district Dibrugarh in Assam. The institution has completed thirty-three years of its existence being established on 9th August, 1989. It imparts education in humanities subjects catering to the needs of higher education of the girl students in this area and is affiliated to Dibrugarh University. Some far-sighted people of this locality have established this institution with a view to provide an option to the aspiring girl students of this area to pursue higher education without having to travel far. The institution realizes that the best way to empower the rural women and to bring gender equality is to educate them.

The institution started in the year 1989 in a smaller building but made some progress in developing physical infrastructure by shifting to the new campus in. The new campus has a land area of (.75882 hectares) and a RCC building of (5812X3=17436square feet) stands on it. The college was provincialized in the year 2013 . It obtained UGC 2f and 12b registration in the year 2012 and 2019 respectively.

The college at present has a total enrollment of 239 students in the degree courses of Arts in subjects Assamese,English.Economics,Education, History ,Political Science, Sociology, Elective Assamese . The college follows the CBCS pattern as prescribed by the affiliating Dibrugarh University since the academic session of 2019-2020. The college has achieved satisfactory results in the final B.A examinations conducted by the affiliating university in the recent years. Resource crunch notwithstanding, the institution has been able to start a few value-added courses like Yoga classes and conducts career counselling sessions regularly inviting experts.

The sole objective of establishing the exclusively girls' college is to provide an opportunity to the rural girls to pursue higher education and establish themselves as equal and empowered citizens. The college has set for itself the following vision and mission:

Vision

- To be one of the best rural centres of higher education meant for economically and academically disadvantaged girl students.
- To strive for empowering the rural women through education by providing them an opportunity to pursue higher education in a place not far from their place of residence.
- To improve the method of imparting quality higher education to the rural girl students with rich infrastructure and ICT enabled class rooms so that their learning experience can be pleasant as well as fruitful.
- To make the girl students competent enough to be able to compete with others in the field of securing economic opportunity.
- To expose the students to modern technologies of teaching-learning and also providing them with an opportunity to hone their latent talents through extra-curricular activities.

Mission

- To create a group of educated women who can change their own lives as well as the lives of the people living in the periphery of the college.
- To imbibe among the rural girls the importance of education in achieving upward social mobility.
- To make the rural girl realize their real potency and utilize the same for the welfare of the society.

- To imbibe a sense of social consciousness among the students by engaging them in various extension activities through the activities of N.S.S.
- To shape them as individuals and citizens contributing, according to their capacity, to the well-being and progress of the society.
- To make the girls aware of the importance of discipline in life and inculcate in them a sense of belonging to the country and thereby spread the message of national integration through participation in N.C.C. activities.
- To develop their personality so that they can find themselves fit to compete with the others in the struggle of life as confident young women.
- To make them fit and capable to gain accessibility to upward social mobility through proper education.
- To make them understand the importance of education in modern society and spread this message among their peers in their respective fields and thereby help in the spread of literacy.
- To make them aware of their democratic rights and responsibilities so that they can be shaped as conscious and law-abiding citizens of the country.
- To broaden their outlook to make them capable to think in terms secularism and rise above narrow parochial considerations.
- To develop in them love for fine arts and crafts and attract them to explore their own inherent artistic talent.
- To make them aware of the environment so that they can be conscious and active to the issues of conservation of the environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Being the only institution of higher education for girls in this area its biggest strength is the girl students who come every year to this institution to pursue higher education.
- A healthy teacher-student ratio of 12-1 (239 students and 20 permanent teachers makes for an excellent academic atmosphere and teacher student relation.
- An enthusiastic and dedicated bunch of teachers is an asset for the college.
- Friendly and cooperative non-teaching staff.
- College provides opportunity to the students to explore their latent literary creativity by publishing an annual college magazine titled *Pthubarian* and departmental wall magazines.
- Students are made aware of their social responsibility by being encouraged to participate in extension works through the N.C.C. and N.S.S. units.
- The college organizes annual College Week to encourage students to participate in sports and such other

physical activities along with literary competitions to develop in them literary creativity.
- Regular counselling sessions make the students aware about future career prospects.
- Constant and frequent interaction with all the stakeholders.
- Continuous and comprehensive evaluation through frequent tests.
- Optimal use of the limited physical infrastructure of the college.
- Total transparency and rule based financial deals of the college.

Institutional Weakness

- Since the college is situated in an economically backward region, no self-financing courses can be started by collecting extra fees from the students. Hence no new course has been started in the last few years.
- As a result of the preceding cause, the college is struck with the same traditional subjects without being able to explore any value-added courses which would have been of much help to the rural girl students.
- Though the college has adopted the affiliating university prescribed CBCS system but in reality, has very little choice in terms of subjects to offer to our students.
- Shortage of funds constraints the college authorities to open any new course for our students.

- Limited campus area constrains further expansion of the building area thereby limiting the growth of physical infrastructure.
- Cumbersome appointment process causes inordinate delay in appointing new members of teaching faculty hampering effective teaching-learning process.
- High drop-out rate among rural girl students for various social, economic and cultural reasons is a cause of worry for the institution.
- Drain out of college fund for remuneration to non-sanction staff causes economic burden of college.

Institutional Opportunity

- Identifying resource generating sources to overcome financial problems faced by the institution.
- Identifying relevant courses for students to cater to the market need of the present.

- Starting new skill development/vocational programmes to attract more students.
- Starting online programmes to reach to students who cannot spare time as they engaged themselves in different household activities.
- Identifying courses and starting them in the college for rural girl students that would help them establish themselves as entrepreneurs.

- Identifying relevant multidisciplinary courses for students to cater to the market need of the present.

Institutional Challenge

- Offering wide variety of courses to students to choose from in the new CBCS of course.
- Ever increasing cost of maintenance of computer and related equipment.
- To start value added course for better career opportunities for students.
- To reduce the high drop-out rate by making education more relevant to the rural girl students.
- Making the rural girl students aware of the value of education in making them economically independent thereby empowering them in the true sense of the term.
- To prepare more students to go for pursuing higher education.
- To increase the involvement of parents and alumni in different activities .
- To increase the enrollment of students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an Undergraduate college Pithubar Girls' Degree College, Khowang, is affiliated to Dibrugarh University, Dibrugarh, and hence the college follows the curriculum designed and prescribed by the Board of Studies of the University. However, the college adopts certain measures for the effective transaction of the prescribed curriculum by implementing some innovative methods. An intricate pattern is adopted in planning and implementation of the prescribed curriculum.

The institution strives to enhance the effectiveness of the existing curriculum by imparting add-on inputs like yoga, meditation, and teaching of moral ethics. Measures have been taken to inculcate among students a sense of awareness of a positive civic and social sense through teaching of ethics. To make the curriculum more interesting and effective, field trips and excursions are arranged regularly by each of the concerned departments. Feedback of the students, teachers, alumni, and parents is taken into consideration and accordingly teaching methodology is modified by the teachers. To make the transaction of curriculum more effective departments use academic calendars, centralized time-tables, fragmentation of class loads at departmental level, course-wise registers for teaching plan, course distribution information among faculty members, maintenance of record of daily classes, attendance registers, teacher's diary, field projects, student seminars, home assignments, etc. Cross-cutting issues relevant to gender, environment, human values and professional ethics are integrated into the prescribed curricula/ courses Field trips/ educational study tours are organized by different departments.

Teaching-learning and Evaluation

The College is usually received students who come from academically disadvantaged and first-generation learners. There are also students from economically weaker section of the society who require financial help in continuing their study. In an institution of higher education making these academically disadvantaged students adjust with the new curriculum of study is a challenging task. So, our teaching faculty has to make extra effort

to make these students adopt to this new system of education. The affiliating University prescribes two Internal Assessment examinations for one semester. The system of conducting Internal Assessment is followed in letter and spirit. But over and above the IA the institution believes in Continuous Comprehensive Evaluation (CCE) and conducts Internal Assessments and class tests to evaluate the student's academic progress. In the process of CCE a student's academic progress is monitored and weak students are given remedial classes by our teachers. The effort of the teachers gets reflected in the improving pass percentage of students with every passing year.

The college also adopts the system of mentoring by creating small groups of students under a teacher who takes care of a small group of students and mentors them and monitors their academic progress. We are planning to further strengthen this mentoring system to reduce the dropout rate among the students.

The students belonging to economically weaker section of the society are provided free text books from the book bank facility of the departmental library. Some generous teachers individually extend financial help to such students so that they can continue their studies till the end.

During the COVID pandemic time the college carried out online classes despite the constraint of most of the students not having android mobile phones to access the classes. But when offline physical classes resumed extra care was taken for those students who could not take part in the online class process.

Research, Innovations and Extension

As an institution of imparting education in Under Graduate courses, it is not research centre per se . However, the institution encourages teachers to go for research to improve their quality of teaching. Out of the total of twenty permanent faculty members five have obtained M.Phil. degrees in their own subjects, one teacher has a Ph. D. degree to her credit, and six teachers have come through State Level Eligibility Test (SLET) and two teachers have National Eligibility Test (NET) as their qualifying criterion. The institution has a policy towards improving teaching-learning process by encouraging teachers to participate in Orientation Courses, and Refresher Courses and numbers of Faculty development programmes so that teachers can get an opportunity to hone their teaching skills.

The college also undertakes extension activities from time to time as a part of its social responsibilities by organizing awareness meetings in interior rural areas on gender equality, gender sensitization , environmental issues, vote casting .

Infrastructure and Learning Resources

The college building stands on a plot of land measuring .75882 hectares. The main building which contains the administrative block, classrooms, and the library stands on a plinth area of 5812 square feet. There are 14 classrooms for a total of 239 students. With the implementation of CBCS syllabus from 2019-20 academic session by the affiliating university there is a sudden rise of requirement of more class rooms. So, the college has been trying to overcome the shortage of class rooms by innovatively designing the daily routine so that no class is dropped because of the need of class rooms.

The college library is computerized and has a stock of 8324 no of books. The library subscribes to 3number of

journals and 3 no. of newspapers. It also has a book bank facility that provides free text books to poor students for the whole academic session. The library is operated by the latest SOUL 3.0 version of software. Because of fund crunch the library has not been developed the way it should have been.

The college administration is partially computerized and at present has 13 no of computers and the whole college campus is connected through Wi-Fi. Students too are provided free internet within the college campus.

The college spends Rs 473429 approximately on the maintenance of its physical and academic infrastructure. The college has a fully equipped Digital classroom with Spector UDXC series LED with WI FI connected . College has also a classroom with projector and screen .

Student Support and Progression

The college approaches a holistic development of the student during their period of study here. For the academic development of the student there is the book bank facility to borrow books from the departmental library for the whole session totally free of cost. The college provides a platform to its students to show their latent literary skills by publishing an annual college magazine *Pithubarian*. Students as well as staff contribute articles to it. Apart from this, each department regularly publishes their departmental wall magazine in which students contribute and hone their creative talent. The college maintains a record of its outgoing students and there is an alumni association which is closely associated with the developmental activity of the college. Students are made aware of their social responsibility and the college undertakes extension works in its periphery and nearby interior villages by organizing awareness camps on various social issues like health, gender equality, gender sensitization, conservation of biodiversity of the area and on environmental issues. The college organizes a 'College Week' annually in which students participate in cultural events, sports and athletic competitions which provides them with the opportunity to prove their mettle in cultural activities and in the field of sports and athletics.

The college conducts career counseling session inviting specialists for the aspiring students. These session help students to choose a right career after completing their degree course. But the college also undertakes career counseling of the aspiring students who seek admission into various major course. In these counseling sessions the teachers advise the students to select a suitable major course for themselves by looking at their performance in the H.S. Final Year examination. This helps the students from not going into a course which they do not like.

There is a Grievances Redressal Cell which aware attends to all sorts of grievances of the students and takes measures to promptly resolves it. There is also an Anti-Ragging Squad which sensitizes the senior students about the harmful effect of ragging and also adopts effective measures to stop ragging in the campus.

Governance, Leadership and Management

There is a government approved Governing Body which acts as the paramount administrative body of the college. The principal implements the policy decisions taken in the Governing Body, which is a statutory body. All the decisions taken by the Governing Body always commensurate with the vision and mission of the institution, that is, empowering rural girl students through education. The principal remains as the administrative head and under his leadership the college functions on a daily basis. Biometric attendance registering machine has been installed to monitor the punctuality and regularity of the teachers and staff. For

the academic quality monitoring there is an Internal Quality Assurance Cell that formulates plans and policies from time to time to maintain quality in the teaching-learning process in the college. Resource generation for the college has always been a problem as it is situated in a remote and economically underdeveloped area. Hence the college cannot start any self-financing value-added courses. As a result of this, no new course has been started in the college for the last few years. The government has provides salary to only 13 numbers of Faculties out of 20, and in case of non-teaching staff only 7 members out of 10 received govt salary , but there is no sufficient developmental fund received from the state government.and UGC as per requirement of the college. However, within the limitations of resource crunch the college is trying its level best to provide quality education to its students.

Institutional Values and Best Practices

It is a distinct institution as the only institution of higher education for the aspiring girl students of this locality. By providing access to higher education to the rural girls the institution is carrying out a social responsibility. The teachers and the staff are fully aware of their social responsibility and accordingly carry out their duties in the college.

In the teaching-learning process the college follows an innovative best practice that is maintaining a record of course coverage by the departments by providing them with the course allotment sheet at the beginning academic session and maintaining a diary by the teacher and at the end of the session producing a course completion certificate by the teacher makes the curriculum transaction a more effective process that minimizes the chances of course being left incomplete.

Recently a MOU was signed with nearby Khowang college to exchange of faculty, student exchange , research development,etc

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PITHUBAR GIRLS' DEGREE COLLEGE
Address	Pithubar Girls Degree College, Khowang, P.O. Khowang Ghat, Dist. Dibrugarh, Assam, Pin -785676
City	Dibrugarh
State	Assam
Pin	785676
Website	www.pithubarcollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Horen Chamuah	0373-9954436783	9954436783	-	pithubarcollegekhowang@gmail.com
IQAC / CIQA coordinator	Archona Saikia	-	9678510052	-	archonasaikia25@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Dibrugarh University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-01-2012	[View Document](#)
12B of UGC	06-11-2019	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pithubar Girls Degree College, Khowang, P.O. Khowang Ghat, Dist. Dibrugarh, Assam, Pin -785676	Rural	1.025	1712.75

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	H.S	Assamese	50	50
UG	BA,English	36	H.S	English + Assamese	30	5
UG	BA,Economics	36	H.S	English + Assamese	50	4
UG	BA,Education	36	H.S	English + Assamese	50	47
UG	BA,History	36	H.S	English + Assamese	50	44
UG	BA,Political Science	36	H.S	English + Assamese	50	31
UG	BA,Sociology	36	H.S	English + Assamese	50	20
UG	BA,Elective Assamese	24	H.S	Assamese	20	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				13
Recruited	0	0	0	0	0	0	0	0	5	8	0	13
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				7
Recruited	0	0	0	0	0	0	0	0	3	4	0	7
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	6	1	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	6	8	0	14
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	239	0	0	0	239
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	2	1	2	2
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	17	14	21	34
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	85	91	86	160
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	5	4	4	9
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		109	110	113	205

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college proposes to introduce the following add on / Certificate courses in near future: Sl No Name of the Courses Department 1 Tourism in North-East India History 2

	Vermicomposting/MushroomCultivation/ Ornamental FishFarming/ Sericulture/ Tea Cultivation Economics 3 Women Rights As human Rights Political Science 4 Technique of teaching / Pedagogy Education 5 Entrepreneurship Development ICGC 6 Building English Vocabulary English
2. Academic bank of credits (ABC):	At present there is no such provision of ABC in the syllabus prescribed by the affiliating university
3. Skill development:	The college proposes to introduce the following course as part of introducing Skill Development in students. Sl no. Name of the courses Department 1 Graphic Designing, Digital Marketing Digital Cell 2 Photo / video Editing Digital Cell 3 Leadership Quality Political science 4 Organic Grower/ Floriculture / Plant Nursery Management Eco Club 5 Handloom Weaver/ Hand embroidery Women cell 6 Beautician/Pickle Making Women Cell
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The medium of instruction in Major and general course is English and the local language which is Assamese. Apart from that the college plans to open the following courses for the promotion of local language and culture. Sl No. Name of Course By Qualified Artist 1 Satriya 2 Vocal 3 Bihu 4 Tai Language
5. Focus on Outcome based education (OBE):	Focus on Outcome Based Education Practice of Yoga The college has a programme of yoga practice as a part of morning assembly. The college plans to develop this yoga teaching session into full fledged course as a part of the UG course. When the yoga will start as a full-fledged course it will help students to understand the benefits of this ancient Indian method of exercise to develop better physical health as well as mental. Yoga is very beneficial for teachers and students both as it helps in improving concentration and focus the basic requirements of a learner. Digital Learning As at present there is a greater use of technology in imparting education and the college has realized the usefulness of digitalizing education for its students. During the pandemic times in 2020 and 2021 online mode of education was adopted. However, in the post-pandemic mode the college realized the importance of adopting digitalization of class room teaching. At present the college has one fully equipped digital class room and

	teachers are engaging their classes using the Information and Communication Technology. This new method of teaching has been found to be beneficial to students. Teaching Methodology Teaching methodology is being taught as a part of Education Major subject of the present UG curriculum. It teaches them about the effective teaching methodologies to be adopted to reach a larger student base. Study in Women Rights Since the institution is an all-girls' college it becomes imperative to teach them about women's right. In the present social system women have to face a lot of discrimination in every field of life. When a girl student from the college passes out and faces life, she should be aware of her rights to be confident enough in her life. In the subject Political Science, they are taught about the women's right in a comprehensive manner so that they can be well versed in exercising their right in the society as women. Studying Constitution of other countries In Political Science syllabus there is comparative constitution paper which deals with the constitutions of other democratic countries. This makes the students to compare Indian constitution with the constitutions of other countries and have an analytical knowledge about the constitutional rights of people in India and other countries. Studying Assamese Culture and Language In the major paper of Assamese there is a paper that teaches about Assamese language and culture and its traces its historical background. This paper makes the students aware of the history of Assamese language and culture, an essential part of education to study about one's own language. Indian Social System In the undergraduate course of Sociology there is a paper that contains a paper on Indian Social System. This makes the student aware of the Indian social system down the ages, the influences it has absorbed and the changes it is undergoing with the passage of time. ========== 000 ==========
6. Distance education/online education:	The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. The college is preparing itself to meet the challenging times of future by planning courses and trying to introduce new and relevant courses befitting the requirement of our students. However, there are many problems like

	resource generation, and sustainability of these courses but the college authorities are confident that they would overcome these obstructions and introduce new course in near

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
262	290	329	399	326
File Description		Document		
Upload supporting document		[View Document](#)		
Institutional data in the prescribed format		[View Document](#)		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 20

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	20	20	20	20

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.00939	3.10906	2.27986	3.00408	3.11434

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

As an Undergraduate college Pithubar Girls' Degree College, Khowang, is affiliated to Dibrugarh University, Dibrugarh, and hence the college follows the curriculum designed and prescribed by the Board of Studies of the University. However, the college adopts certain measures for the effective transaction of the prescribed curriculum by implementing some innovative methods. An intricate pattern is adopted in planning and implementation of the prescribed curriculum.

The institution strives to enhance the effectiveness of the existing curriculum by imparting add-on inputs like yoga, meditation, and teaching of moral ethics. Measures have been taken to inculcate among students a sense of awareness of a positive civic and social sense through teaching of ethics. To make the curriculum more interesting and effective, field trips and excursions are arranged regularly by each of the concerned departments. Feedback of the students, teachers, alumni, and parents is taken into consideration and accordingly teaching methodology is modified by the teachers. Based on student's feedback on curriculum it is seen that during the initial years the students find the curriculum tough as they are unfamiliar with the topics taught but in course of time, they find the topics interesting after getting familiarized with the topics by going through the reference books provided to them by the library. However, it is found from the last two years of the feedback process,almost 80% of them are satisfied with the curriculum. To make the transaction of curriculum more effective departments use academic calendars, centralized time-tables, fragmentation of class loads at departmental level, course-wise registers for teaching plan, course distribution information among faculty members, maintenance of record of daily classes, attendance registers, teacher's diary, field projects, student seminars, home assignments, etc. Cross-cutting issues relevant to gender, environment, human values and professional ethics are integrated into the prescribed curricula/ courses Field trips/ educational study tours are organized by different departments and IQAC devises feedback mechanism for different stakeholders and action taken accordingly.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 12.64

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
203	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Gender Sensitivity:

The institution has established an Internal Complaints Committee (ICC) to sensitize the students, teachers and non-teaching employees on gender issues so that they can work together in a gender discrimination-free work environment. PGDC arranges interactive talks on women empowerment, problems of women and legal implications under the guidance of distinguished experts and women cell.The college has organized many awareness camps on Domestic Violence and Cyber Crime against women which has enlightened the girls of our college on these very sensitive issues.

The prescribed syllabus of the affiliating university too contains topics on these issues. For example, Political Science, Sociology, History and Education (majors/general)courses there are papers on WomenStudies. It examines the status of women, explores the history, experiences and contributions of women to the society. In subjects like History and Sociology too there are chapters devoted to women empowerment and such other issues related to women. There are topics that question the patriarchal

domain, its historical and political contextand its relation to the present socio-economic scenario of women.

Environment and Sustainability:

Environmental consciousness amongst all concerned is imparted through celebration of World Environment Day on 5th June. Additional efforts through the NCC wing and the NSS unit of the college are taken for making students sensitive towards issues like cleanliness, and environment conservation through activities like Swachh Bharat Abhiyan, environment awareness, tree plantation etc. Being affiliated to Dibrugarh University, the college follows the syllabus offered by the university. A compulsory paper on Environmental Studies is being taught at undergraduate level as a part of the syllabus. It includes basic concept of environment, ecology and ecosystem, biodiversity and its conservation, naturalresources, pollution, social issues and the environment, disaster management etc. It sensitizes environmental knowledge, awareness, attitude, skills and provides opportunity to involve actively in environmental issues.The Economics (major) syllabus includes a paper on Environmental Economics for providing knowledge on resource management, management of pollution and such other environmental issues.The Sociology (DSE-03) syllabus includes a paper on Environmental Sociology for providing knowledge on environmental issues and movements in India. In History (Course VI)of the syllabus there is a paper on Ecology and Environment in India. It intends to familiarize the students with the relation between ecology and human civilization with particular reference to post independence India. Environmental education is an integral part of the syllabus of the Department of Education, which deals with creating environmental awareness and positive attitude among the students. Thus, environmental awareness is ingrained in the syllabus to make the students conscious about the importance of conservation of the environment.

Human values and professional ethics:

A Major/Core paper on value education is taught by Education department. It relates the students with different types of values. Besides this, the Indian and Western philosophy aims to develop and cultivate moral values and ethics among the students.

The college engages speakers from time to time to speak to the students about the importance of moral values and ethics. The teachers abide by a strict code of professional conduct.

Over and above all these, the NCC and NSS units of the college take initiative to promote discipline, patriotism, equality, peace, brotherhood, ethical values among students through various programs.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.63

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 20

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 40.4

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
109	110	113	205	170

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
350	350	350	350	350

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 48.75

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
88	72	77	93	99

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
176	176	176	176	176

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 13.1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The college usually receives students from diverse socio-economic backgrounds. The college authority is well aware of the fact that most of students who take admission in the college even come from not only economically weaker sections of the society but also belong to academically disadvantaged families. Keeping in view this diversity of students the college has introduced learner-centric education through appropriate methodologies like participative, collaborative and interactive learning modes to facilitate effective learning.

For attainment of better course outcome, the college follows the internal assessment system as prescribed by the affiliating university in letter and spirit. In the classroom the teachers provide an interactive atmosphere so that students can participate in the teaching-learning process.

Teachers provide a variety of learning experiences since the college follows the mentor-mentee system for better and more effective teacher-student relation. Collaborative learning is encouraged as in many subjects there are project works and field studies. Students do their project in groups assisting each other as a closely knit team. Students have been well familiarized with digital resources for learning since the break out of the pandemic and the college, keeping in view the new development has encouraged teachers and students to use digital resources for more individualized learning. adopts various student centric methods like participatory and interactive to enhance the involvement of students in the teaching-learning process.

Seminar/home assignment/field study/group discussion/project work are some of the modes of teaching-learning process which make the students more responsible and analytical in their approach to education.

Students are encouraged for active participation in the classroom through their interactions and are encouraged to discuss problem related to their course. Digital classroom is used for facilitating the use of I. C. T. for more effective teaching. Students are encouraged to participate in extra –curricular activities such as writing articles for the college magazine, wall magazine. Writing reports of field works are facilitate the student's practical involvement in the teaching-learning process. To enhance communication skill of the student departmental seminars are conducted and the students are encouraged to select topics of their own course and present an analytical paper on it. Students Union of the College organizes "college week" to provide a platform to display their latent potential in various extracurricular activities. Student Union of P.G.D.C. publishes an annual magazine namely "Pithuborian" and wall magazine titled "Urbora" to encourage the student's creativity. Students of the college always participate in extension programmes whereby they learn by interacting with community through NCC, NSS, Women Cell, adapted village committee etc. In the context of teaching humanities, the college realises the importance of implementing a student centric teaching methodology especially an institution situated in one of the remote and backward areas of the state.. There are interactive tutorial classes where the teacher instead of adopting the pedagogical method takes up an interactive way to understand the problems of students. The curriculum of the affiliating university is so designed that subjects like Sociology, Education, History and Assamese has project work prescribed in them.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
20	20	20	20	20

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 2

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	2	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As per the affiliating university's academic calendar each paper carries 100 marks divided into 80 marks for the annual final examination conducted by the university and the remaining 20 marks allotted to internal assessment to be conducted by the respective departments in the college itself. The departments conduct two internal assessment tests per semester in each paper of twenty marks each and the mark secured by the student is computed to ten (10) marks. The rest ten (10) marks is divided into two parts having five (5) marks each for seminar/home assignment/group discussion and attendance and regularity. This system of internal assessment is a robust one so far as continuous comprehensive evaluation is concerned.

The internal assessment tests are conducted twice during the tenure of one semester. The answer scripts are evaluated and deposited in the department. The Head scrutinizes randomly 10% of evaluated scripts and he/she approves of the evaluation the scripts are shown to the students in the classroom and their mistakes pointed out. The record of the sessional is maintained and at the end of the session before the end semester examination the same is sent to the affiliating examination to be added to the student's secured marks.

In the matter of seminar too the student has to select a topic given by the department at least fifteen days in advance. The student prepares a paper on the given topic and presents in front of her peers and teachers. A lively discussion follows the presentation. The teachers present evaluate the performance of the student and award marks. In the matter of group discussion too the same method is followed.

The five (5) marks awarded for regularity and attendance is awarded on the basis of the student's overall approach to academics. The teachers monitor the student check attendance and other features while awarding the marks.

This system of internal assessment not only makes student to remain alert all through the session academically but also develops in them a keen sense to study and analyse the subjects.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Pithubar Girls' Degree College offers the courses of Arts stream and students study undergraduate courses in the subjects Assamese, English, Economics, Education, El. Assamese, History, Political Science and Sociology.

In 2019, the University introduces CBCS system with effect from 2019-2020 session and with this Outcome Based Education (OBE) is initiated in the college in proper manner. As an affiliated college under Dibrugarh University Pithubar Girls' Degree College follows the framework of the curriculum of three years undergraduate B.A. (Honours & Non-Honours) programme. The programme outcomes for B. A. courses offered by the institution are displayed in the college website. Every department of the college has respective routine activities for delivery and implementation of the curriculum as designed by Dibrugarh University. The results are systematically and timely displayed in the college website while the final year results are always displayed in the Dibrugarh University website. The principal of the college organizes the Staff meeting to discussed the course outcomes and formal/ informal action are taken up among the faculty members and the students. After fresh admission students are communicated through an orientation programme on the first day of each new session.

Course Outcomes:

1. After completion of the course in Assamese, the students get a grip on the history of Assamese Literature, Assamese Linguistic History, Phonetics, Grammatical construction, Folk Literature and culture, society and religious traditions of Assam.
2. After completion of the course in English, the students can get proficiency in academic and business writing; develop the ability to write summery, abstract, reviews, reports, seminar presentations, applications etc. Besides they are familiarized with the literary movements, use of English in present day scenario etc.
3. After completion of the course in Economics, the students are able to gather knowledge on history of Economics, concepts of Economics, concepts of economic aspects like supply, demand , prices , property rights, production , consumptions and distributions
4. The History course enables the students to explore and effectively use historical tools in reconstructing the ancient civilization, cultural, social and political evolution in the world.
5. The political Science helps in understanding the concepts like democracy, liberty, sovereignty, justice, political theory and history, human rights etc.
6. Education aims at knowing the education system, educational policies, period of adolescence and adulthood, psychology, statistics etc.
7. The students of the department of Sociology can engage in various social activities for the smooth

functioning the society. To familiarize the students with the welfare policies, development issues and tribal communities.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 94.88

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
74	101	61	55	61

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
74	103	68	57	69

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.78

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

As a mono-faculty college imparting education only in humanities subjects there is no provision for filing for patents or having incubation centres.

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 6

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	0	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.8

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	3	2	4

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File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college carries out extension activities in its neighborhood community to sensitize the students to social issues to make them aware of their role in the society and for their holistic personal development. The record of the extension activities during the last five years is as follows:

1. The Research, Innovation and Extension Committee of Pithubar Girls' Degree College was formed with an objective of all round development of the students as well as faculty. The committee consist of four members including the principal of the college. The faculty are empowered to take up research activities. The college organizes conferences/seminars/workshops/short term training programs that facilitate the faculty and students to interact with subject experts of rewound institutions/universities. Field work, assignments, project reports, educational tour being the part of the curriculum.

2. The teachers and students of the college extend their helping hand by creating and transfer knowledge in the nearby schools and colleges. As a result, many of the facultIies are felicitated by the Govt. of Assam.

3. During the Covid-19 Pandemic, various awareness programmes were held in the nearby villages about the prevention and precautions of Covid. Moreover, sanitizers were distributed among the people.

4. The NSS Unit and Swaccha Abhiyan committee organizes different programmes. The NSS Unit adopted a nearby village named 'Nagabari'. They organized camps on awareness about banned of alcohol, menstrual hygiene and use of napkin, banned of open defecation, environment protection, plantation program etc.

5. A village named 'Halodhibari Konwar Gaon ' was adopted by the college . A health camp was organized by the Women Cell and IQAC of the college.

6. NCC Unit is one of the important organization of the college. It was formed on 2015 by Gitika Boruah. Later, it has been maintaining by Assistant Professor Tarali Boruah. The main objective of NCC is to defend oneself and secondly, it help in livelihood/Occupation.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

1. Felicitated by All Assam Chutia Tribe Organization to Dr. Reeta Chetia for her excellent Contribution educational & socio economic and cultural.

2. Appreciation Certificate to Mr Jugal Ch Sonowal by District Transport Authority (Govt of Assam, Dibrugarh) for writing and composing their '

Theme Song' for Road Safety Week 2019) of Dibrugarh District.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 15

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	2	5	4

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File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 1

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Availability of adequate infrastructure and physical facilities viz, classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution.

Response :

The total campus area of the college is 1.025 acres. The college has a well-equipped three storied building. The institution imparts education in Arts stream in both Honours and Non – Honours Degree Course in 8 subjects viz: Assamese, English, Economics, Education, History, Political Science, Sociology and (Non – Honours) Elective Assamese. The College is affiliated to Dibrugarh University, Assam.

The institution has sufficient number of classrooms in proportion to its intake capacity.

- There are 14 classrooms including 2 digital class rooms one with LCD and another installed with an overhead projector.
- It has 1 (one) Conference Hall.
- There are separate rooms for – Principal and Vice – Principal , IQAC, Teaching staff, NCC/NSS, Visitors, Library, Office ,Yoga and meditation , Girls' Common Room and Store Room.

- There is a computer lab with a capacity of 12 (twelve) installed computers. In all computers genuine operating system have been installed.
- The college has a 300-kw power inverter and 2 phase electricity connection.
- The college provides wi-fi facility to teachers and students through a broad band modems. All the computers of the college including the ones in office, library, IQAC are connected to Wi-Fi.
- The college has a Xerox machine and three (3) scanners. It has a computer lab in which there are twelve computers.
- The college has a fully equipped Digital Classroom with Spector UDX - C Series LCD with Wi-Fi connected. It also has a classroom with overhead projector and screen.
- There are two water purifier which provide pure drinking water facilities to student.
- Toilet facility with running water are provided to staff and students.

Sports and Cultural Activities :

The college provides both indoor and outdoor sports materials for outdoor games like football, volleyball, and badminton and indoor games like carom and Chess. The students do take part in athletic competitions like high-jump, long jump, running, kabaddi, and shot-put during the College-Week celebrated every year during the winter. During the College-Week different types of literary competitions like essay-writing, poetry recitation, extempore speech, debate, are conducted by the cultural secretary of the Students' Union. The NSS, NCC and IQAC of the college organize workshops on yoga.

The cultural programmes are conducted in the central hall of the college.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 33.41

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.33321	1.41260	.74059	.47902	1.21803

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The college understands the importance of the library and its contribution to the academic well-being of the students. It is an indispensable support mechanism and hence to fulfil this objective the library has been stocked with text books exclusively used by the students of the college. The total number of books in the library as on is 8,324. The library subscribes three daily regional newspapers- – *Dainik Janambhumi, the Asomiya Protidin,*(Assamese) and *The Assam Tribune* (English). The total no. of journal subscribed is three viz Chinton, Journal of History , *Indian Journal of the Tai Studies* . The library is partially automated with SOUL 3.0 software . The college library is governed by a Library Committee under the chairmanship of the principal. There is a librarian who is assisted by an assistant librarian. There is also a library bearer to keep the books intact and easily accessible and also he is responsible for the overall cleanliness of the library. The library has been kept under constant CCTV Camera vigilance to avoid pilferage of books by unscrupulous students. There are also departmental book bank facilities for providing books for needed students.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The updating of the IT facilities of the college is under process at present. However, the process of the admission application form download, form fill-up for the examination and renewal of admission into the college have been made fully online.

There are a number of broad band modems for providing free Wi-Fi facility in the college campus. Every computer of the college including office, library, IQAC has been connected to Wi-Fi facilities. The college has a Xerox machine and three (3) scanners. It has a computer laboratory having twelve computers. All the computers have been installed with original operating system. The college has a fully equipped digital classroom with Spector UDX - C Series LCD with Wi-Fi connection. It also has a classroom with overhead projector and screen.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 21.83

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 12

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 42.02

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.65	1.32	1.02	2.32	1.21

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

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Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 82.75

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
264	290	185	355	235

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

> *1.Soft skills*
> *2.Language and communication skills*
> *3.Life skills (Yoga, physical fitness, health and hygiene)*
> *4.ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

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2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

     1.Implementation of guidelines of statutory/regulatory bodies
     2.Organisation wide awareness and undertakings on policies with zero tolerance
     3.Mechanisms for submission of online/offline students' grievances
     4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.66

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	06	0	3	1

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
74	103	68	57	69

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 33.33

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	0	2

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	6	0	2	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 10

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	3	2	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 19

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	20	19	18	17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Pithubar Girls'Degree College, Khowang has an alumni association established in the year 2022 and registered under Sr.Sub-Registrar Office,Dibrugarh with Document Ref.no 605/2022 . The association plays an important role in building relationship among the alumni and reunites them all for the development of the college. Since the establishment of the college it produced a lot of alumni who are engaged in different field. They involves in various academic and Non-academic activities organized by the college. The alumni set out a social media platform to keep updated and to keep in touch with the college activities. It organizes annual meetings where the developmental issues and the roles of alumni are discussed. The association extends all sorts of financial and physical (in kinds) helps and supports towards

the overall college development. The association has its separate savings bank account bearing a/c no.41308083519 of SBI Khowang-ghat branch for fund drive and for financial transactions, where any one of the interested alumni can directly transfer their financial contributions.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

VISION: Vision of the institution is to achieve full potential in leadership with highest academic standards and empowerment of women in all aspects so as to make them fit to compete with their male counterparts in the society.

MISSION: Mission of the institution is to provide an opportunity of higher education to the womenfolk of this rural and backward Tea Garden area by inculcating their innate talents and qualities and unfolding their potentialities through curricular and co-curricular activities

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File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The Governing Body of the College initiate the plans for the development activities. The development activities are deployed and reviewed by the Governing Body by taking necessary measures.

For the smooth functioning of the institution the college authority has been appointing its employees (Teaching and Non-Teaching) since its inception. Following the service rule of Govt. of Assam they have been appointing in merit basis and also as per the guideline of the Govt. of Assam. The institution has perspective plan for development of its own and its stakeholders. The management of the College looks after the institutional development particularly infrastructural development. It covers extension of Building, introduction of new courses, appointment of new faculty etc. The management of the college takes necessary steps for the academic growth and

infrastructural development of the college.

Perspective Development Plan:

The institution prepares its perspective plans which comprises long-term and short-term annual plan.

The long-term plan includes the planning and development of infrastructure and introduction of new academic programs in accordance to the vision of the college. These long-term plans are prepared through discussion amongst the principal and the staff of the college and finally getting these approved by the governing body.

The short-term plan covers the man power planning, academic, co-curricular and extra-curricular activities to be conducted for the year. Some extension works are also planned targeting the women of the adjacent and adopted villages.

- **To provide advanced technology for excellence in academic work.**
- **Different Projects proposals submitted to Government of Assam**

  /RUSA for the development and infrastructural facilities.

- **Purchase more books and journals for central library and**
-

- **To develop research facilities in the college**

- **Ensure audio- visual teaching to all departments.**
- **To provide global opportunities of employment to the students in**
  -
- **Promotion of research and publications.**
- **To promote value based extension works.**
- **To develop research facilities in the college**
- **Faculty development in the college**

File Description	Document
Upload Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1.Administration
2.Finance and Accounts
3.Student Admission and Support
4.Examination

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

NIL

File Description	Document
Upload Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 9

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	0	1	2

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The audits of the college are done regularly in two layers as follows:

1. Internal audit: Every year the college authority appoints a local firm for conducting internal audit and accordingly the firm checks thoroughly the financial transactions of the college and prepares a report every year. The report is then placed before the governing body for approval. If there is any audit objection in the report then it is settled by the Governing Body through discussion.

2. External audit: - The audit of the accounts of the college is also done by an external government authority in every 3 to 4 years. The college invites the office of the Accountant General to do the financial audit of the college. Accordingly they audit the account and submit the report to the higher authority of the AG office. The audit objection if any is settled by the college authority with the help of AG office.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

   The college has an Internal Quality Assurance Cell which was formed on 20/06/2015 for the quality assurance processes on co-curricular, extension activity, student support and best practices, etc. and to institutionalize it. The IQAC has been performing to promote the quality of teaching-learning process since its inception. The contributions are –

- The various committees working for academic improvement and proper administration.
- IQAC has been coordinating with its stakeholders.
- The IQAC has been conducted seminar, various awareness programs, guest lectures, skill employability training etc.
- The IQAC plans and supports with the consultation of management

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender Equity

As a girls' educational institution, the aim of the college is to uplift and empower girls through education. The institution provides educational opportunities for poor and backward communities of the area. Therefore, the institution has always showed commitment to the gender equality and upliftment of the girls. The initiatives taken by the college are as follows:

1. No one is allowed to enter the college campus without a valid identity card.

2. The college campus is under CCTV camera surveillance

3. As per regulation of the Ministry of Human Resource Development (UGC), college has an Internal Complaint Committee which looks into sexual harassment cases.

3. Grievance & Redressal Cell is constituted to resolve the grievances of the students.

5. At the beginning of every academic year the principal and the IQAC coordinator address the new comers regarding safety, security and other facilities in the college. The students are familiarized with the grievance redressal mechanism of the college.

6. ICSSR sponsored two days national Seminar on "Gender equality and Women Empowerment—A north Eastern Perspectives" organised by the department of Political Science and Economics on 28th – 29th March, 2018.

6. The college has a beautiful Girls Common room equipped with water purifier,toilet,Steel almirah & dustbin .

7. IQAC, NCC, NSS, Women's Cell celebrate International Women's Day on March 8th every year to sensitize students on gender equality and women's right.

9. Adequate toilet facilities with running water is provided to the students in the college campus.

10. Health awareness camps on different health related issues are conducted. Vaccination Camps are being organise frequently for the students as well as people living in the vicinity of the college.

Menstrual Hygiene Day is observed to sensitize the students about the importance of personal hygiene during menstruation.

Helpline numbers for various grievances are prominently displayed in the official college website.

Celebration of days of National/ International commemoration

The College organizes and celebrates several national and international commemorative days, events and festivals. Some of these events are organized within the campus while several others programmes are organized in collaboration with the local communities as well as residents of adopted villages. A few of such events/days are - Sil[pi Diwas, National Voters Day, Republic Day, International Mother Language Day, Inetrnational Women's Day, Menstrual Hygiene Day, World Environment Day, International Yoga Day, Independence Day, Teachers' Day, Girls' Child Day, National Unity Day, Constitution Day, Human Rights Day.

Apart from these national and international days of special significance the college also observes Swachchata Pakhwara, National Solidarity Day (20 December), World No Tobacco Day (31st May), Gandhi Jayanti (2nd October) and many such other days of regional, national, and international significance.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

  1. **Alternate sources of energy and energy conservation measures**
  2. **Management of the various types of degradable and nondegradable waste**
  3. **Water conservation**
  4. **Green campus initiatives**
  5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

  1. **Green audit / Environment audit**
  2. **Energy audit**
  3. **Clean and green campus initiatives**
  4. **Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

As a rural college for girls the institution caters to the academic need of all sections of the society. The majority of students studying in the college come from the Assamese speaking communities. However, there are also students belonging to families of non-Assamese speaking people. There are also tribal students and students from Tea Garden Community. Assamese society is a heterogeneous one with diverse communities, religious, linguistic, and racial groups living in harmony since time immemorial. People of all sections live in harmony in this society and the students coming to study in this college too belong to different sections of the society. Since the society is tolerant and harmonious the same is reflected in the behaviour of the students in the college campus. Since its inception the college has never faced any such problem of friction among students on the basis of one's caste, religion, race or language.PGDC has adopted a policy of promoting tolerance and harmony among Staff, student and local people. To attain this objective , college regularly organizeds awarness campaigns for the promotion of inclusive environmrnt in the campus as well as the communities from where stude

The same tolerant and harmonious characteristics are true in case of teachers and non-teaching staff too. The students are sensitized not only on their constitutional rights and responsibilities but also taught to respect others right too.

 PGD College regularly organizes awareness campaigns for the promotion of an inclusive environment in and outside the the campus.The IQAC,NSS.Women Cell,along with the local communities organizes different activities .   A cultural rally,run for unity programme are some of the initiative reflecting the socio-cultural harmony of the institute.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Practice 1.

Title : Yoga classes for students.

Objectives : Pithubar Girls' Degree College, Khowang organises Yoga Classes every year. By organising Yoga practices, the institution helps the students to keep their health sound so that they can concentrate in learning activities. Practice of Yoga creates a very amiable atmosphere in the college campus.

The Context: The practice of Yoga is started for the students with a view to enhance their level of concentration in studies.For implementing this practice a committee was formed and given the power of controlling all the Yoga activities including selection of Instructor for yoga classes, maintenance of finance etc.

Challenging Issues: Although the Yoga sessions have started in the college, getting all the students to practice it and practice it regularly is a big challenge because most of the students are still unaware of its potential benefits. Secondly, due to resource crunch appointing a full Yoga instructor is not possible at this stage.

The Practice: Yoga practice is scheduled before the classes commence so that students can have the full potency of a Yoga session. It is done from 8.30 a.m. to 9 .30 a.m. It is hoped that in course of time more and more students will participate in this.

Evidence of Success: Slowly but steadily the number of student participation is increasing.

Problems Encountered and Resources Required: Students living in far away and remote areas cannot join the early morning Yoga session due to transportation bottlenecks.

Although not much of materials are required to start a Yoga class other than the minor requirements like a mat, sound amplifying system, and a properly ventilated or open space. However, fund is required to pay the honorarium of the instructor which is a problem for a college like us where resource generation has always become a problem.

Practice 2.

Title : Documentation of course allotment and completion

1. **Objectives**: The main objective of this practice is to document the assignment of the portion of the syllabus to the concerned teacher and thereby hold him/her accountable for its successful

transaction, Documentation of the syllabus allotment and submission of course completion certificate has made the concerned teacher accountable of his/her basic duty to the students.

2. **The Context:** This practice has brought about a seriousness in the way curriculum is being transacted. Head of the department now has documentary evidence of the curriculum transaction and if a teacher fails to complete syllabus on time, he/she is held responsible and has to assign reasons thereof. After this practice has been introduced curriculum transaction has been more effectively carried out.

3. **Challenging Issues:** Completing the assigned portion of the syllabus is one of the basic duties of the teacher. However, the teacher is assigned a lot of other duties and responsibilities that distract him/her from completing assigned portion of the syllabus on time. On the other hand students should not suffer for the lapses on the part of the teacher. This practice of making the teacher accountable for completing the syllabus is one such attempt to improve the academic atmosphere in the college.

4. **The Practice:** Transaction of the curriculum is one of the basic duties of the teacher. The college is very serious about this particular aspect of the academic responsibility of the teacher. Therefore the IQAC of the college came up this novel idea of documenting assigning the portion of the syllabus to the concerned teacher. After this practice of documentation of course allotment has been initiated, now a teacher is provided with a syllabus assignment sheet mentioning the portion of syllabus allotted to him/her in writing at the beginning of the academic session. The concerned teacher is also provided with a Teacher's Diary in which he/she has to keep a record of his/her classes engaged and topics taken up in those classes on a daily basis throughout the academic session. The Teacher's Diary is signed by the Head of the Department on fortnight basis. At the end of the academic session, he/she has to submit a course completion certificate certifying that he/she has completed the portion of the syllabus assigned to him/her to the Head of the respective department.

In this practice at the beginning of the session all the heads of the departments ask the teachers to submit their teaching plan of their subjects. The Heads of the departments regularly examine and monitor the progress of the teaching-learning process in thier respective departments.

1. **Evidence of Success:** After this documentation process of curriculum transaction has been initiated, the concerned teacher has become more serious and effective in carrying out the teaching-learning process. Documentary evidence of course completion within the academic session makes the student more serious about studies and result is visible in the internal examinations where the students constantly improve their performance.

2. **Problems Encountered and Resources Required:** Although documentation of curriculum transaction has been initiated by the IQAC, the practice faces some attitudinal problems in its successful implementation. Firstly, some teachers find the daily maintenance of Teacher's Diary a cumbersome process to maintain on a daily basis and do it intermittently defeating the very purpose of effective transaction of the curriculum.

Secondly, when a teacher remains absent from duty in the college due to assignment of other responsibilities like election duty, and some other government duties, he/she fails to complete the course assigned to him/her within the stipulated time frame and there the effective curriculum transaction is affected. Thirdly, some teachers take longer than the prescribed periods to complete a topic taking into consideration the differential levels of academic proficiency of the students and rush through the syllabus towards the end of the academic session. Other problem in the successful implementation of this practice is non-availability of text books ad reference books due to the sudden change of syllabus by the university.

File Description	Document
Best practices as hosted on the Institutional website	<u>View Document</u>

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

1. The teachers of the college impart education to the students of its neighbouring schools apart from teaching their own students under an outreach programme.
2. The college plays a social role by organizing awareness camps on various social, environmental, and economic issues for the benefit of the immediate society.

Pithubar Girls' Degree College, Khowang, has made a niche for itself as a Centre of higher education for women in the whole of Upper Assam. The college is located in a rural set up in the Dibrugarh district of Assam. Since its inception the vision of this college has been to empower the of women of this rural and remote area through quality higher education which in turn, would make them fit to compete with their male counterpart in every walk of life. It is an acknowledged fact that education is the ladder for upward social mobility and the college is playing its precise role in making the girls educated so that they can improve in their life. The primary focus of this institution is to provide an opportunity of higher education to these rural girls so that they can be empowered to face life confidently. The institution is blessed to have students from different districts of its neighbourhood, from urban areas as well as from rural background which provides a healthy platform to the students for personality development as they get enough opportunity to interact with students from various culture, social background and strata. But making the girl students of this institution is not the only goal of teachers they do visit other nearby Higher Secondary schools to impart education. Along with the vision, the college has also been incessantly trying to communicate its mission of providing education by exploring the inner talents of the students of the college and the neighbouring areas. Apart from imparting education, the institution also initiates different awareness programmes on social, economic, cultural and political aspects for the all-round development of its students. The institution maintains its distinctiveness by involving wholeheartedly in the process of teaching and learning. Education is the manifestation of the inherent potentialities of human being. At the present time, education is blended with technology. The institution does not deny this fact because it is the need of the time and therefore provides the necessary infrastructure and resources for the use of technology in teaching learning. But, along with this, the college also emphasises on imbibing value-based education among the students. Moreover, the faculty members of the college realise the necessity of imparting knowledge not only in the college campus but also in the neighbouring schools to empower future generations of students which will contribute to the development of the society as a whole. Necessity is felt to foster the process of teaching and learning by creating an academic bond between different schools and

this college. The institution initiates different programmes that lead to capacity building of the students of the college as well as of other institutions and also of the community at large. Keeping the vision, priority and thrust of the college in mind, the faculties of this institution started a programme for the popularisation of Arts Subjects in the grass root level in 2016.   Majority of the school students lag behind in English and literature subjects. The faculty members of English, Assamese, Economics, Political Sciences and Education also take classes in different schools for the development of Social Science and literature subjects. The following schools have already been benefitted under this programme of popularisation of Arts and social science.

 (1) Janata High School, Khowang

(2) Khowang H.S. School

(3) Pithubar Girls' Higher Secondary School

These strenuous efforts of the teachers have of late been recognised even by the Government of Assam. As a mark of appreciation for this institutional distinctiveness, a number of teachers of the college were felicitated with the coveted Organic Linkage Award by the Department of Higher Education, Government of Assam on the occasion of Teachers Day in 2016. As it is a continuous process, the college is planning to involve more departments of the college in this programme in near future.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

It is very challenging for a college situated in a geographically remote and economically backward area of the state to survive by attracting a reasonable number of students to pursue higher education. Our student intake is basically from economically weaker and academically disadvantaged class of society. We have so far carried out this responsibility by putting in extra effort in convincing the rural girl student to take admission in the college and pursue various courses so that they can be self-reliant in future. However, we realize our financial constraints in offering relevant and up to the date courses keeping pace with the changing market demand because of the economic condition of the families of students coming to our college . We cannot start a self-sustaining course because of the economic backwardness of the people living around the college .We are now thinking of introducing some of value added vocational courses like computer application, beautician and weaving that would be more helpful for the students by overcoming this financial constraints. We have decided to approach philanthropists, donors and in some cases to government agencies to help us in introducing new value added courses.

Concluding Remarks :

The college is situated in a rural, backward, and remote area. Such a college faces problems that are unique to it. First of all, it has to motivate the students of the area to go for degree course of education. Financial constraints in many poor families restrict them from going for college education. In such a bleak economic scenario motivating students to come and take admission in the college is a challenging task. We have been facing this problem of bringing the students to college; but keeping them till the end of the course and making them complete the course is another herculean task as most of them tend to leave the course mid-way and go for something more practical like marriage or a low paying job or simply dropping out just because one does not like the course. So, to make the college-education attractive and relevant we need better infrastructure, effective teaching tools, a more conducive teaching-learning atmosphere, and over all a better teacher-student relation. The college has been striving to fulfill these requirements one by one and become a premier institution of higher education for girls in this area. This goal cannot be achieved in a day or two; persistent effort is being made overcoming the obstructions, physical, financial, and motivational to make it an institution of relevance for the rural girl students.

The challenge of taking students who are serious about studies and making them pursue the course to its logical conclusion and if possible, to make them go for further studies is a goal we have been striving to achieve.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)** **4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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4.00939	3.10906	2.27986	3.00408	3.11434 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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0.65	1.32	1.02	2.32	1.21	 Remark : DVV has made the changes as per shared report by HEI.
5.1.1	**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years** 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
264	314	185	355	235 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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264	290	185	355	235	 Remark : DVV has made the changes as per 1.1

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations