

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen Chamuah

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

Asstt. Prof. Archona Saikia

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikia25@gmail.com

Ref.to.:.....

Date :.....

Notice

Date:28/08/2021

It is for general information to all the respected members of IQAC Core-Committee that an IQAC meeting will be held on 03/09/2021 to discuss on the following agenda. So all are requested to attend the same.

Venue- -College Conference Room

Time—2pm

Agenda:

- Welcome Address.
- Action Report on the proceeding of IQAC meeting dated on 2/01/2020
- Discussion on Library automation with soul software.
- Train up of library staff on use of soul software.
- Discussion on the purchases of library book .
- Discussion on the progress report of different subcommittee.

Co-ordinator
IQAC, Pithubar Girls' Degree
College, Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Loren kamuak

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

sstt. Prof. A rcfiona / ot/io

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikia25@gmail.com

Ref. No. :

AGENDA of the IQAC meeting on dtd 03/09/2021

Date :

Venue:- College Conference

Room Time:- 2pm

- Welcome Address.
- Action Report on the proceeding of IQAC meeting dated on 2/01/2021
- Discussion on Library automation with soul software.
- Train up of library staff on use of soul software.
- Discussion on the purchases of library book.
- Discussion on the progress report of different subcommittee.

03/09/21
Principal I/c
Pithubar Girls' Degree College
Khowang

Proceeding of the IQAC meeting of held on 03-04-2021

Venue- Conference Room

Time 2pm

Chairperson —Mr Horen Chamuah(i/c)

The meeting was chaired by Mr. Horen Chamuah, Principal (i/c) -cum—chairperson of IQAC. In his welcome address the Chairperson discussed in detail the impending second wave of Covid pandemic and its devastating effect on the regular academic activity in the institution. He welcomed all the new members who have been recently nominated as IQAC member. The Co-Ordinator after obtaining due permission from the Chairperson explained the objective of the meeting. She also submitted the Action Taken Report on the basis of the resolutions adopted in the last meeting held on 10th November 2020. She presented the following Action Taken Report for discussion and approval:

Submitted on 03/04/2021

Action Taken Report of IQAC Meeting Held on 10/11/2020

1. Compliance report from the Heads collected as to the revision of topics taught in online mode in physical classes and also the special care taken of those students deprived of online mode of teaching.
2. Student's feedback report on teachers forwarded to the Governing Body for necessary action.
3. Heads complied with the instruction of distributing portions of syllabus among teaching faculty.
4. The mentor-mentee list reshuffled and updated.
5. Teachers complied with the new instruction to put more stress on digital mode of teaching.

The meeting duly deliberated on the Action taken report and approved the same unanimously. The meeting further continued to discuss the matters enlisted in the agenda and adopted the following resolutions: To conduct an orientation programme for the 1st semester students in the next session.

1. To distribute course among the teaching faculty by the Heads of respective departments.
2. To instruct the sub-committees to submit their report in their respective fields in three months' time.
3. To improve library service to students
4. To improve academic atmosphere in the college
5. The meeting was declared over by the chair after his concluding remarks.


03/04/21
Principal i/c
Pillayar Girls' Degree College
Kilasa

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen Chamuah

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

Asstt. Prof. Archona Saikia

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikia25@gmail.com

Action Taken Report of IQAC Meeting Held on 10/11/2020

Submitted on 03/04/2021

1. Compliance report from the Heads collected as to the revision of topics taught in online mode in physical classes and also the special care taken of those students deprived of online mode of teaching.
2. Student's feedback report on teachers forwarded to the Governing Body for necessary action.
3. Heads complied with the instruction of distributing portions of syllabus among teaching faculty.
4. The mentor-mentee list reshuffled and updated.
5. Teachers complied with the new instruction to put more stress on digital mode of teaching.


Principal (I/C)
Pithubar Girls' Degree College
Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen Chamuah

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

Asstt. Prof. Archona Saikia

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikfa25@gmail.com

Ref. No.

Notice

Date: *06/11/2021*

It is for general information to all the respected members of IQAC Core-Committee that an IQAC meeting will be held on 11/11/2021 at 2 pm to discuss on the following agenda, in the college conference room. So all are requested to attend the same.

Agenda:

- Welcome Address.
- Action Report on the proceeding of IQAC meeting dated on 03/09/2021
- Discussion on Alumni meet .
- Reconstitute PGDC Alumni committee.
- Discussion on course completion by the faculty..
- Discussion on counseling programme for student..
- Discussion on the progress report of different subcommittee.

1 @ 22
Co-ordinator
IQAC, Pithubar Girls' Degree
College, Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen Chamuah

Principal (I/C)

Mobile : 9954437683

E-mail : pithubarcollegekhowang@gmail.com

Asstt. Prof. Archona Saikia

Co-ordinator

Mobile : 9678510052

E-mail : archonasaikia25@gmail.com

e.to.:.....

date :.....

Agenda of the IQAC Meeting dtd 11/11/2021

Venue—Conference Room

Time 2pm

- a. Welcome Address.
- b. Action Report on the proceeding of IQAC meeting dated on 03/09/2021
- c. Discussion on Alumni meet .
- d. Reconstitute PGDC Alumni committee.
- e. Discussion on course completion by the faculty..
- f. Discussion on counseling programme for student..
- g. Discussion on the progress report of different subcommittee.
- h. Workshop on IQA

The Proceeding of the meeting of IOAC held on 03--09-2021

Venue- -College Conference Room Time—

2pm

Chairperson - Mr Horen Chamuah (Principal i/c)

The meeting is chaired by Mr. Horen Chamuah, Principal (i/c) -cum—chairperson of IQAC Pithubar Girl” Degree college , Khowang. The coordinator handed over the agenda to the chairperson and the meeting officially started .Speaking about the objectives of the meeting. As per agenda Mrs. Archona Saikia read out the proceeding of the last meeting and also the action taken report on the basis of the resolutions adopted in the earlier ,meeting held on 03/04/2021 and accepted it unanimously.

Submitted on 03/09/2021

Action Taken Report of the IQAC Meeting Held on 03/04/2021

Pithubar Girls Degree College, Khowang

This Action Taken Report is prepared following up the Resolution adopted in the IQAC meeting held on 03/04/2021

1. Orientation Programme were held covering 1^o Sem student.
2. Courses are distributed among faculties by HOD.
3. Committees on 7 criteria are trying their level best to submit their report ‘
4. Mentor Mentee list were reshuffle.

After the acceptance of the Action committee report .the meeting focused the future course of Action for NAAC assessment of the college as soon as possible.After discussion on the agenda following resolution has taken.

Resolution :

1. Resolved to invite Dr Dipankar Sharma as a resource person for IIQA and SSR submission.
2. Resolved to buy sufficient books for library.
3. Resolved to proceed for library automation with soul software.
4. Resolved to provide separate room for IQAC, NCC and NSS for smooth running
5. Resolved to hold separate meeting with each sub-committee


Principal i/c
Pithubar Girls' Degree College
Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen Chamuah

Principal (I/G)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

Asstt. Prof. Archona Saikia

Co-ordinator
Mobile : 9678510052
E-Mail : archonasaikia25@gmail.com

file/ o..'.....

Action Taken Report of the IQAC Meeting Held on 03/04/2021

Cnfe :

Submitted on 03/09/2021

This Action Taken Report is prepared following up the Resolution adopted in the IQAC meeting held on 03/04/2021

1. Orientation Programme were held covering 1^o Sem student.
2. Courses are distributed among faculties by HOD.
3. Committees on 7 criteria are trying their level best to submit their report ‘
4. Mentor Mentee list were reshuffle.


Principal Ms
Saikia
Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Horen C m

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

Gant t. Prof. @rchona Joi/io

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikia25e gmail.cont

Ref. No. :.....

*Fate :.....

Notice

Date: 01/01/2022

It is for general information to all the honourable members of the IQAC Core-Committee that as IQAC meeting will be held on 06-01-2022 at 2 pm to discuss the following agenda in the college conference room. The concerned members are hereby requested to attend the same without fail.

Items of Agenda:

1. Welcome address.
2. Submission and acceptance of Action Taken Report.
3. Teaching plan and course distribution.
4. Website enrichment. 'Some features should be added in college website so that SSR components can directly be linked.

Archona (Co-ordinator)
IQAC, PGDC
Khowang
Pithubar Girls' Degree
College, Khowang

PITHUBAR GIRLS' DEGREE COLLEGE, KHOWANG



P.O. Khowang Ghat :: Pin-785676
Dist.-Dibrugarh (Assam)
E-mail : iqacpgdc@gmail.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Mr. Jores C «

Principal (I/C)
Mobile : 9954437683
E-mail : pithubarcollegekhowang@gmail.com

A sstt. <2rof. @rcLona Sai/ia

Co-ordinator
Mobile : 9678510052
E-mail : archonasaikia25@gmail.com

fief. to. :

Date :

Items of Agenda of IQAC Meeting dtd 06/01/2022

Venue-Conference Room

Time-2pm

1. Welcome address.
2. Submission and acceptance of Action Taken Report.
3. Teaching plan and course distribution.
- z.; Website enrichment. 'Some features should be added in college website so that SSR components can directly be linked.

06/01/22
Principal I/C
Pithuba, Girls' Degree College
Khowang

The Proceedings of the meeting of IQAC held on 11-11-2021

Venue Conference Room

Time 2pm

Chairperson- Mr Horen Chamuah (Principal i/c)

The meeting was chaired by Mr. Horen Chamuah, Principal (i/c) -cum —chairperson of IQAC. After reading out the agenda of the meeting he directed the Co-Ordinator IQAC Mrs. Archona Saikia, to explain the objective of the meeting. She explained the objective of the meeting which was to discuss about the alumni meet, The proceedings of the last meeting was placed for approval of the meeting and it was duly approved by the meeting unanimously. The Co-Ordinator also submitted the Action Taken Report of the resolutions adopted in the last meeting.

This Action Taken Report on the basis of the resolutions adopted in the meeting held on 03/09/2021 was submitted in today's meeting for approval.

Submitted on H/11J2021

Action Taken Report of the IQAC Meeting Held on 03/09/2021


This Action Taken Report is prepared following up the Resolution adopted in the IOAC meeting held on 03/09/2021

1. Books for library was purchased for sum amount of ---- -.Rs 41.518
2. Awareness programme on IIQA will be held on 14th December 2021 held on ----- -. The resource person —Mr Rudreswar Gogoi . Ex Co-ordinator Borhat BPB memorial College.
3. Library Automation with soul software was done .
4. Separate room for IQAC, NCC were arranged.

After the approval of the Action Taken Report (ATR) the meeting proceeded to discuss the other item of the agenda .After discussion on each and every items of agenda following resolution are adopted .

Resolution:

1. Resolved to hold Alumnae Meet in college.
2. Resolved to re construct Amumni committee .
3. Resolved to open an bank account.for alumni.
4. To direct all the faculty to complete their courses within period and also submit course complete certificate to IQAC .
5. Workshop on IIQA.
6. Counseling programme


Principal i/c
Pitubur Girls' Degree College
Khamrang